

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, JANUARY 16, 2018**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the December 19, 2017 Sewer Utility District Commission meeting minutes as presented, MC.

Approval of Sewer Utility District Financial Reports

Motion (McMahon, DeBrabander) to approve the December Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, Gruhn) to approve Sewer Utility District invoices as presented in the amount of \$18,140.41, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Purchase of a new garden tractor with lawnmower and snowblower attachments

Hanson stated that he is still working to get another quote for this equipment.

No formal action was taken by the Commission on this agenda item.

Rescheduling the February 20, 2018 Sewer Utility District Commission meeting

McKinney noted that the regularly scheduled meeting falls on the same evening as the February primary election.

Motion (McMahon, Gruhn) to reschedule the February 20, 2018 Sewer Utility District Commission meeting to Monday, February 19, 2018, at 6:30 p.m., MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he has submitted a follow-up response to the Wisconsin Department of Natural Resources (WDNR) following his meeting with them on December 12 to discuss their Notice of Violation dated October 24, 2017. He added that he will need to provide a standard operating procedure to the WDNR by February 1 for reporting future results in exceedance of the utility's wastewater discharge permit and other issues.
- That he plans to schedule a wastewater treatment plant facilities tour with the WDNR
- That the utility's flowmeter was recently repaired
- That the utility's clarifier recently froze due to cold temperatures
- That he is waiting for a response from the WDNR on the utility's sewer discharge permit application
- That he will be on vacation from January 20-27

Engineer's Report - The Engineer was not present to provide his report to the Commission.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, Hansen) to adjourn, MC. The meeting was adjourned at 6:40 p.m. The next scheduled Sewer Utility District Commission meeting is on Monday, February 19, 2018, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer