

MINUTES

**TOWN OF YORKVILLE
WATER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, DECEMBER 19, 2017**

Call to Order

Acting Water Utility District Commission President Sherry Gruhn called the meeting to order at 6:59 p.m.

Roll Call

The following Water Utility District Commission members were present: Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Peter Hansen was absent. Also present were Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (DeBrabander, McMahon) to approve the November 21, 2017 Water Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Water Utility District Financial Reports

Motion (McMahon, Gruhn) to approve the November Water Utility District financial reports as presented, MC.

Approval of Water Utility District Invoices

Motion (McMahon, DeBrabander) to approve Water Utility District invoices as presented in the amount of \$9,939.85, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Update on discussions with Racine Water Utility representatives and long-term plans for the Yorkville Water Utility District

No formal action was taken by the Commission on this agenda item.

Reports

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That hydrants were recently flushed
- That he completed this quarter's water meter reading

- That a leaking pipe in the well house was repaired
- That he received a request from the owner of the property located at 904 South Sylvania Avenue to remove that property's water meter and to waive the quarterly water meter charge for that property

Motion (McMahon, DeBrabander) to do the following:

- ***To have the water meter for the property located at 904 South Sylvania Avenue removed indefinitely per the request of the property owner;***
- ***To waive the \$300.00 quarterly water meter charge for the timeframe during which said meter is removed, effective January 1, 2018;***
- ***To charge the property owner \$100.00 for the removal of said meter and \$100.00 for the reinstallation of said meter, MC.***

Engineer's Report - Madsen noted that he had no information to report to the Commission.

Clerk's Report - McKinney noted that quarterly water utility bills will be mailed at the end of the month.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, DeBrabander) to adjourn, MC. The meeting was adjourned at 7:09 p.m. The next scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, January 16, 2018.

Michael McKinney
Clerk-Treasurer