

MINUTES

**TOWN OF YORKVILLE
WATER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, OCTOBER 17, 2017**

Call to Order

Water Utility District Commission President Peter Hansen called the meeting to order at 4:38 p.m.

Roll Call

The following Water Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, McMahon) to approve the September 19, 2017 Water Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Water Utility District Financial Reports

Motion (McMahon, DeBrabander) to approve the September Water Utility District financial reports as presented, MC.

Approval of Water Utility District Invoices

Hanson stated that the increase in this month's WE Energies payment was due to additional pumping for irrigation at Ives Grove Golf Course.

Motion (McMahon, Gruhn) to approve Water Utility District invoices as presented in the amount of \$11,083.63, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

2018 Water Utility Fund annual budget

Hanson discussed the following line item expenditures contained within the proposed 2018 Water Utility Fund annual budget:

- Employee training
- Chemicals
- The purchase of a new garden tractor with lawnmower and snowblower attachments, with expenses to be shared equally with the sewer utility
- A three percent wage increase for all utility employees

Motion (Gruhn, McMahon) to approve the 2018 Water Utility Fund annual budget as presented, MC.

Water diversion request to the Racine Water Utility District

Hansen stated that he sent a letter to the Racine Water Utility District requesting that the Town be included in their application for a water diversion from Lake Michigan for the portions of the Village of Mount Pleasant and the Town outside of Lake Michigan's drainage basin. McMahon asked whether a request that did not include the Town's portion of this area has already been submitted. Hanson stated that he would contact the Racine Water Utility District on this issue.

No formal action was taken by the Commission on this agenda item.

Update on discussions with Racine Water Utility representatives and long-term plans for the Yorkville Water Utility District

Hansen stated that no new developments have taken place on this agenda item.

No formal action was taken by the Commission on this agenda item.

Safe Drinking Water Loan Program loan application

Hanson stated that he submitted an application for this program not for a specific project but to ensure that funds are available for any potential project.

No formal action was taken by the Commission on this agenda item.

Reports

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That 16 new hydrant marker flags were recently installed
- That a private water main and valve were leaking and were subsequently repaired by Reesman's Excavating and Grading on the property located at 1008 South Sylvania Avenue. He stated that Reesman's will bill the utility for this work, which can then be passed on to the property owner for payment. The Commission requested that a letter be sent to the property owner making them aware that any utility staff costs related to this project would be waived.
- That hydrants will be flushed on November 11
- That seasonal meters at Ives Grove Golf Course and the Racine County Public Works building will be removed this weekend

Engineer's Report - Madsen noted that he was contacted by the Wisconsin Department of Transportation regarding their plans to change the slope in a ditch on South Sylvania Avenue where a water main is located. He stated that he has requested that the ditch not be lowered as far as proposed to prevent the water main from freezing.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 5:07 p.m. The next scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, November 21, 2017.

Michael McKinney
Clerk-Treasurer