

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, OCTOBER 17, 2017**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 4:07 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, DeBrabander) to approve the September 19, 2017 Sewer Utility District Commission meeting minutes as presented, MC.

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Gruhn) to approve the September Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Hanson stated that the payment to Sabel Mechanical covers bar screen maintenance and lift station check valve installation.

Motion (Gruhn, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$29,249.75, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

2018 Sewer Utility Fund annual budget

Hanson discussed the following line item expenditures contained within the proposed 2018 Sewer Utility Fund annual budget:

- The purchase of a new garden tractor with lawnmower and snowblower attachments, with expenses to be shared equally with the water utility. He stated that the budgeted amount is estimated high as he has not solicited prices for this equipment.

- A three percent wage increase for all utility employees. He stated that this increase is being proposed to keep wages similar to those of other utilities and because utility employees are not offered fringe benefits such as overtime, vacation or holiday pay.
- Replacement of one lift station pump
- Chemicals, primarily for the purchase of additional SorbX for the treatment plant

Hanson stated that the proposed connection fee revenue is for the only remaining undeveloped lot in the Deer Haven subdivision, which was recently sold.

Motion (McMahon, DeBrabander) to approve the 2018 Sewer Utility Fund annual budget as presented, MC.

Yorkville Sewer Utility District's Final Compliance Alternatives Plan for Phosphorus update

Hanson stated that the Wisconsin Department of Natural Resources (DNR) notified him that the sewer discharge permit application submitted to them was not accepted. He noted that he has contacted the DNR and has resolved this situation. He added that he is expecting a letter from the Racine County Public Works Department regarding their plans to not establish a phosphorus variance management program.

No formal action was taken by the Commission on this agenda item.

Clean Water Fund Program loan application

Hanson stated that he submitted an application for this program not for a specific project but to ensure that funds are available for any potential project.

No formal action was taken by the Commission on this agenda item.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he will be resubmitting the utility's sewer discharge permit application to the Wisconsin Department of Natural Resources by next week
- That he has received calls from parties interested in annexing adjoining parcels into the utility district
- That he was contacted regarding potential commercial development in the utility district
- That he spoke to the new tenant of the commercial facility located at 1333 Grandview Parkway regarding their proposed wastewater discharge as well as their total suspended solids and biochemical oxygen demand output
- That he has surgery scheduled for October 26

Engineer's Report - Madsen noted that he was contacted by the Wisconsin Department of Transportation regarding the location of utilities near the proposed I-94 improvement project. He added that this project would not impact any utility infrastructure.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, McMahon) to adjourn, MC. The meeting was adjourned at 4:38 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, November 21, 2017, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer