

## MINUTES

**TOWN OF YORKVILLE  
WATER UTILITY DISTRICT COMMISSION  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, OCTOBER 18, 2016**

### Call to Order

Water Utility District Commission President Peter Hansen called the meeting to order at 7:23 p.m.

### Roll Call

The following Water Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Leo DeBrabander. Also present were Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

***Motion (Gruhn, Johnson) to approve the September 20, 2016 Water Utility District Commission meeting minutes as presented, Motion Carried (MC).***

### Approval of Water Utility District Financial Reports

***Motion (Gruhn, McMahon) to approve the September Water Utility District financial reports as presented, MC.***

### Approval of Water Utility District Invoices

***Motion (McMahon, Johnson) to approve Water Utility District invoices as presented in the amount of \$6,808.27, MC.***

### New and Unfinished Business – Discussion and possible action on all of the following:

#### **2017 Water Utility Fund annual budget**

Hanson presented the 2017 annual budget to the Commission. He noted that water tower cleaning is planned for 2017. He added that the ongoing meter upgrade project will be completed in 2017, noting that all meters will be fitted with remote meter reading equipment at that time. He stated that no other capital expenditures or equipment purchases are planned in 2017. Hanson requested that the 2017 budget include an across-the board wage increase of four percent for all utility employees.

***Motion (McMahon, Gruhn) to approve the 2017 Water Utility Fund annual budget as presented, with a 3.5-percent across-the-board wage increase for all utility employees, MC.***

## Reports

**Water Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That the Racine Water Utility continues to review an offer to purchase the Yorkville Water Utility District. He added that the Wisconsin Public Service Commission is also researching how the Yorkville Water Utility District was organized.
- That water use has dropped significantly since a recent water main break was repaired near the intersection of South Sylvania Avenue and Washington Avenue (STH 20)

**Engineer's Report** - Madsen noted that he had no information to report to the Commission.

**Clerk's Report** - McKinney noted that he had no information to report to the Commission.

## Other – Comments, questions and suggestions

Gruhn requested information regarding who is responsible for maintaining the retention pond on the property located at 390 South Sylvania Avenue.

## Adjournment

***Motion (McMahon, Johnson) to adjourn, MC.*** The meeting was adjourned at 7:42 p.m. The next scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, November 15, 2016.

Michael McKinney  
*Clerk-Treasurer*