

MINUTES

**TOWN OF YORKVILLE
WATER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
WEDNESDAY, FEBRUARY 17, 2016**

Call to Order

Water Utility District Commission President Peter Hansen called the meeting to order at 6:42 p.m.

Roll Call

The following Water Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Thomas Johnson was absent. Also present were Patrick Planton representing SEH, Jon Cameron representing Ehlers, Water Utility District Manager Gary Hanson, Engineer Mark Madsen, Attorney Tim Pruitt and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, DeBrabander) to approve the January 19, 2016 Water Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Water Utility District Financial Reports

Motion (McMahon, Gruhn) to approve the January Water Utility District financial reports as presented, MC.

Approval of Water Utility District Invoices

Motion (Gruhn, McMahon) to approve Water Utility District invoices as presented in the amount of \$9,525.81, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Closed Session: Discussions with Racine Water Utility Representatives and Long-Term Plans for the Yorkville Water Utility District

Motion (Gruhn, McMahon) to enter into closed session at 6:45 p.m., pursuant to Wisconsin Statutes Section 19.85(1)(e), for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically on discussions with Racine Water Utility representatives and long-term plans for the Yorkville Water Utility District. Roll Call – McMahon, Yes; Gruhn, Yes; Hansen, Yes; DeBrabander, Yes. Motion Carried (MC).

The Commission met in closed session with Patrick Planton and Jon Cameron to discuss proposed valuations of the Yorkville Water Utility District and potential meetings with Racine Water Utility representatives regarding long-term plans for the Yorkville Water Utility District.

Motion (Gruhn, McMahon) to return to open session at 8:03 p.m., MC.

Discussions with Racine Water Utility Representatives and Long-Term Plans for the Yorkville Water Utility District

Hansen and Pruitt agreed to schedule a preliminary meeting with the Racine Water Utility to discuss this issue further.

Motion (McMahon, Hansen) to recommend to the Town Board/Plan Commission that they authorize the Yorkville Water Utility District Commission to enter into negotiations with the Racine Water Utility regarding the possible sale of the Yorkville Water Utility District, MC.

The Commission agreed that Hanson would not need to be present at the joint Town Board/Plan Commission meeting where this item will be discussed.

SEH Contract Review and Negotiation Services for Cellular Equipment on Water Tower

Hanson noted that SEH provides contract review and negotiation services for cellular equipment mounted on water towers. He added that technological changes are occurring in this industry that will result in more requests from cell companies to upgrade their equipment and revise their existing lease contracts. He stated that the utility should have any new contracts reviewed and negotiated by professionals to ensure that the utility can protect its infrastructure and maximize the revenue received for providing space on the water tower. Planton noted that SEH would be willing to provide a review of the Water Utility's existing cellular equipment lease contracts at no cost to the utility.

Motion (Hansen, McMahon) to provide the Water Utility District's two existing cellular equipment lease contracts to SEH for a no-cost review by SEH of said contracts, MC.

Reports

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- He asked the Commission whether he should continue with his standard hydrant painting and meter maintenance and replacement schedules given the possibility that this equipment will become part of the Racine Water Utility if the water utility is sold. The Commission recommended to Hanson that he continue with normal maintenance activities until such time as the status of the water utility is known.
- That the business located at 1221, 1333 and 1515 Grandview Parkway will begin closing in several months

Engineer's Report - Madsen noted that he had no information to report to the Commission.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 8:35 p.m. The next scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, March 15, 2016.

Michael McKinney
Clerk-Treasurer