

MINUTES

**TOWN OF YORKVILLE
WATER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
THURSDAY, APRIL 16, 2015**

Call to Order

Water Utility District Commission President Peter Hansen called the meeting to order at 6:51 p.m.

Roll Call

The following Water Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Lawrence Robers and Thomas Johnson. Also present were Water Utility District Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Johnson, Gruhn) to approve the March 18, 2015 Water Utility District Commission meeting minutes as submitted, Motion Carried (MC).

Approval of Water Utility District Financial Reports

Motion (McMahon, Robers) to approve the March Water Utility District financial reports as submitted, MC.

Approval of Water Utility District Invoices

Motion (McMahon, Gruhn) to approve Water Utility District invoices in the amount of \$6,499.79, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

904 South Sylvania Avenue Water Service Bypass

McKinney noted that he received a verbal complaint stating that the water service bypass installed in the business located at 904 South Sylvania Avenue had been tampered with. Hanson noted that he plans to provide a written report on this incident, as this bypass was opened without Water Utility authorization. The Commission requested that this report be forwarded to the Town's attorney for further review and recommendation for action. Hansen requested that every commercial water service bypass be inspected at least once annually by the Water Utility to ensure that no similar tampering occurs in the future.

Motion (McMahon, Hansen) to institute a policy requiring the Water Utility to inspect each commercial water service bypass at least once per year, MC.

Reports

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That one hydrant was damaged over the winter
- That he planned to conduct annual water valve exercising in May
- That he placed orders for automatic meter reading heads and about a dozen new meters

Engineer's Report - The Engineer was not present to provide his report to the Commission.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

Robers noted that he will not be available for much of the upcoming year due to work obligations. He stated that he would like to find someone to replace him on the Sewer Commission and Water Commission before he officially resigned.

Adjournment

Motion (McMahon, Johnson) to adjourn, MC. The meeting was adjourned at 7:13 p.m. The next scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, May 19, 2015.

Michael McKinney
Clerk-Treasurer