

MINUTES

**TOWN OF YORKVILLE
WATER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, DECEMBER 16, 2014**

Call to Order

Water Utility District Commission President Peter Hansen called the meeting to order at 7:17 p.m.

Roll Call

The following Water Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Lawrence Robers. Also present were Engineer Mark Madsen, Water Utility District Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, McMahon) to approve the November 18, 2014 Water Utility District Commission meeting minutes as submitted, Motion Carried (MC).

Approval of Financial Reports

Motion (McMahon, Robers) to approve the November Water Utility District financial report as submitted, MC.

Approval of Water Utility Invoices

Motion (McMahon, Johnson) to approve Water Utility District invoices in the amount of \$7,987.45, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Long-range Water Utility District feasibility and capacity study

Hanson stated that he wishes to have a study done to determine what costs would be incurred by the Water Utility District to drill a backup well to serve as a secondary water supply during any operational failures of the main well pump, such as what occurred this past summer. He noted that this study could also investigate what costs may be incurred if the Commission ever chose to dissolve the Water Utility District and merge it with the Racine Water Utility. He estimated that such a study would cost approximately \$10,000.00. The Commission authorized Hanson to contact Short Elliot Hendrickson to ask them to put together an agreement for such a study.

No formal action was taken by the Water Utility District Commission on this agenda item.

Amendment #3 of the 2014 Water Utility Fund annual budget

McKinney provided a summary of proposed changes to the 2014 Water Utility Fund annual budget.

Motion (Gruhn, McMahon) to approve Amendment #3 of the 2014 Water Utility Fund annual budget as submitted, MC.

Reports

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- Meeting with Dave Navin of Spee-Dee Packaging Machinery regarding maintenance of the Water Utility District easement across the Spee-Dee parking lot that provides access to the water tower. Hanson noted that Navin received a quote of \$500.00 for maintenance of the entire Spee-Dee lot. Hanson added that the Water Utility District would contribute up to \$250.00 to Spee-Dee for this maintenance.
- Quarterly reading of water meters
- Results of recent hydrant flushing

Engineer's Report - Madsen noted that he had no information to report to the Commission.

Clerk's Report - McKinney informed the Commission that water bills will be sent to customers at the end of December.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Johnson, McMahon) to adjourn, MC. The meeting was adjourned at 7:29 p.m. The next regularly scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, January 20, 2015.

Michael McKinney
Clerk-Treasurer