

MINUTES

**TOWN OF YORKVILLE
WATER COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, APRIL 21, 2014**

Call to Order

Water Commission President Peter Hansen called the meeting to order at 7:26 p.m.

Roll Call

The following Water Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Lawrence Robers and Thomas Johnson. Also present were Water Utility Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Johnson, Robers) to approve the March 18, 2014, Water Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (McMahon, Robers) to approve the March Water Utility financial report as submitted, MC.

Approval of Water Utility Invoices

Hanson noted that the invoices for Centerpoint Properties and Sylvania Condo Association are for refunds of water service overpayments that each made in 2013.

Motion (Gruhn, Robers) to approve Water Utility invoices in the amount of \$18,834.70, MC.

New and Unfinished Business – Discussion and possible action on all of the following

2013 Water Utility audit

McKinney provided a summary of the 2013 Water Utility audit. He noted that there was an increase in the Water Utility's fund balance, from \$501,803 on January 1, 2013, to \$658,619 on December 31, 2013, due to expenditures that were lower than originally budgeted.

No formal action was taken by the Water Commission on this agenda item.

Proposal and contract submitted by Dixon Engineering, Inc. for initial site walk through, design review and installation inspections for the Sprint proposal for equipment upgrades at the water tower site

Motion (McMahon, Gruhn) to approve the proposal and contract submitted by Dixon Engineering, Inc. for initial site walk through, design review and installation inspections for the Sprint proposal for equipment upgrades at the water tower site, MC.

Sprint proposal for equipment upgrades at the water tower site

Hanson noted that this proposal would not appear before the Water Commission until Dixon Engineering reviews it.

No formal action was taken by the Water Commission on this agenda item.

Reports

Water Utility Manager's Report: Hanson provided his report to the Water Commission. He noted that he gave permission to Stark Asphalt to draw water from the Town's water supply for use on the I-94 project and added that Stark planned to draw between 50,000 and 100,000 gallons for the project. He informed the Commission that he received more meter upgrade equipment, adding that the Water Utility would have half of its meters upgraded by the end of the year. He reported that the water service line in front of Wendy's was struck by a contractor installing a gas main, which was repaired by Reesman's Excavating and will be billed to the contractor. He added that the contractor contends that the water line was not properly located. He informed the Commission that he discovered a small sinkhole in the grass near the water tower, noting that the hole came from the installation of a cable to serve cellular equipment on the water tower.

Engineer's Report: Madsen provided his report to the Water Commission. He noted that his associate Mark Eberle went to view the damaged water service line at Wendy's and added that Eberle reported that the water line was not as straight as what was marked by the utility locator, which may have resulted in the line being struck and damaged.

Clerk's Report: McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Robers) to adjourn, MC. The meeting was adjourned at 7:38 p.m. The next scheduled Water Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Commission meeting on Tuesday, May 20, 2014, and will be held at the Yorkville Sewer Utility Plant, 14100 Washington Avenue. The Water Commission will also participate in a tour of the Water Utility's facilities that evening.

Michael McKinney
Clerk-Treasurer