

MINUTES

**TOWN OF YORKVILLE
WATER COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, MARCH 18, 2014**

Call to Order

Water Commission President Peter Hansen called the meeting to order at 7:47 p.m.

Roll Call

The following Water Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahan and Thomas Johnson. Lawrence Robers was absent. Also present were Water Utility Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the February 18, 2014 Water Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (McMahon, Johnson) to approve the February Water Utility financial report as submitted, MC.

Approval of Water Utility Invoices

Hanson noted that the Badger Meter invoice was for the new handheld automated meter reading system and added that the Midwest Meter invoice was for meter upgrade supplies that can no longer be purchased from Badger Meter.

Motion (Gruhn, Johnson) to approve Water Utility invoices in the amount of \$17,899.16, MC.

New and Unfinished Business – Discussion and possible action on all of the following

Sprint proposal for equipment upgrades at the water tower site

Hanson noted that once Dixon Engineering completes their review of this proposal, Sprint can submit the proposal to the Water Commission for their consideration.

No formal action was taken by the Water Commission on this agenda item.

Scheduling a tour by the Water Commission of Yorkville Water Utility facilities

The Water Commission agreed to hold their Yorkville Water Utility facilities tour at the same time as the Sewer Commission's Yorkville Sewer Utility facilities tour, which is scheduled for Saturday, May 10, 2014, at 9:00 a.m.

No formal action was taken by the Water Commission on this agenda item.

Reports

Water Utility Manager's Report: Hanson provided his report to the Water Commission. He noted that he and McKinney received training on the new automated water meter reading system last week, which is working very well and will make the meter reading process more efficient and accurate. He also noted that he received supplies for upgrading seven more meters to the new automated reading system, adding that he plans to have 20 meters upgraded to the new automated reading system by the end of summer. He added that he may also need to replace several outdated meters during the year with newer meters that will not need to be calibrated during their 20-year life span. He informed the Water Commission that he will be conducting water testing for lead, copper and volatile organic compounds.

Engineer's Report: Madsen noted that he had no information to report to the Water Commission.

Clerk's Report: McKinney provided his report to the Water Commission. He noted that Water Utility bills will be mailed at the end of the month.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, McMahon) to adjourn, MC. The meeting was adjourned at 7:53 p.m. The next regularly scheduled Water Commission meeting is immediately following the conclusion of the 7:00 p.m. Sewer Commission meeting on Monday, April 21, 2014.

Michael McKinney
Clerk-Treasurer