

## MINUTES

### TOWN OF YORKVILLE TOWN BOARD - BUDGET WORKSHOP TOWN BOARD ROOM UNION GROVE MUNICIPAL CENTER THURSDAY, SEPTEMBER 28, 2017

#### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 8:06 a.m.

#### Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present was Clerk-Treasurer Michael McKinney.

#### **New and Unfinished Business – Discussion and possible action on all of the following:**

##### **2018 Town General Fund annual budget**

McKinney summarized the revenues and expenditures contained within the 2018 Town General Fund annual budget. He noted that the proposed property tax levy included levies for unreimbursed expenses of approximately \$5,500 related to July's heavy rain event and for refunded or rescinded taxes of approximately \$2,500 related to property assessment errors. The Town Board opted to include the unreimbursed expenses related to July's heavy rain event in the levy but chose to remove the refunded or rescinded taxes from the levy.

The Town Board discussed the following related to proposed 2018 budget expenditures:

- Establishing a budget line item in the amount of \$50,000 for legal and engineering expenses related to potential incorporation and/or economic development
- Carrying over \$43,860 in planned pea graveling or slurry sealing expenses originally budgeted for in 2017
- Increasing the Collection and Recycling Site Assistant's hourly wages

***No formal action was taken by the Town Board on this agenda item.***

##### **Setting additional dates for the Town's 2018 budget workshops**

The Town Board opted to schedule no additional Town budget workshops.

***No formal action was taken by the Town Board on this agenda item.***

##### **Scheduling a public hearing for presentation of the Town's 2018 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets**

***Motion (Hansen, Gruhn) to schedule a public hearing for presentation of the Town's 2018 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets at 7:00 p.m., on Wednesday, November 15, 2017, Motion Carried (MC).***

**Scheduling a Special Town Elector meeting for the purposes of setting the 2017 payable 2018 tax levy and for any other purpose as permitted by Wisconsin Statutes Section 60.10**

***Motion (Hansen, McMahon) to schedule a Special Town Elector meeting for the purposes of setting the 2017 payable 2018 tax levy and for any other purpose as permitted by Wisconsin Statutes Section 60.10 on Wednesday, November 15, 2017, to immediately follow that evening's public hearing for presentation of the Town's 2018 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets, MC.***

**Scheduling a Town Board meeting for the purposes of approving the final 2017 payable 2018 tax levy and the Town's 2018 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets**

***Motion (Hansen, Gruhn) to schedule a Town Board meeting for the purposes of approving the final 2017 payable 2018 tax levy and the Town's 2018 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets on Wednesday, November 15, 2017, to immediately follow that evening's Special Town Elector meeting for the purposes of setting the 2017 payable 2018 tax levy and for any other purpose as permitted by Wisconsin Statutes Section 60.10, MC.***

**Closed Session: Conducting the Clerk-Treasurer's Annual Performance Review**

***Motion (Gruhn, Hansen) to enter into closed session at 8:58 a.m., pursuant to Wisconsin Statutes Section 19.85(1)(c), for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically on the issue of evaluating the performance of the Clerk-Treasurer. Roll Call – McMahon, Yes; Gruhn, Yes; Hansen, Yes. Motion Carried (MC).***

The Town Board conducted the Clerk-Treasurer's annual performance review in closed session.

***Motion (Hansen, McMahon) to return to open session at 9:29 a.m., MC.***

**Clerk-Treasurer performance review**

***No formal action was taken by the Town Board on this agenda item.***

**Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

**Adjournment**

***Motion (McMahon, Gruhn) to adjourn, MC.*** The meeting was adjourned at 9:30 a.m. The next scheduled Town Board meeting is Monday, October 9, 2017, at 6:00 p.m.

Michael McKinney  
Clerk-Treasurer