

MINUTES

**TOWN OF YORKVILLE
JOINT TOWN BOARD/PLAN COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, SEPTEMBER 11, 2017**

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. The following Plan Commission members were present: Peter Hansen, Sherry Gruhn, Douglas Nelson, Barbara Geschke and Robbie Funk. Gary Fink and Nathan Skewes were absent. Also present were Jim Fox, Jon Erickson, Kay Erickson, Yorkville Stormwater Utility District Commission Chair Stephen Nelson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, McMahon) to approve the August 28, 2017 Town Board meeting minutes as presented, Motion Carried (MC).

Approval of Financial Reports

Motion (McMahon, Gruhn) to approve the August Town and Stormwater financial reports as presented, MC.

Approval of Town Invoices

Motion (McMahon, Gruhn) to approve payment of Town invoices as presented in the amount of \$110,596.08, MC.

Approval of Stormwater Invoices

Hansen noted that no Stormwater invoices were presented for payment.

No formal action was taken by the Town Board on this agenda item.

New and Unfinished Business - Discussion and possible action on all of the following:

Allowing or regulating trailers, or the boxes of trailers without axles and/or wheels, and storage pods to be utilized for storage on parcels within the Town

McKinney noted that this issue was previously discussed by the Town Board in 2014 with no resolution reached at that time. Hansen stated that the Town's ordinances should be updated to allow for the short-term storage of these units, such as for temporary office space or storage. Gruhn asked whether existing units on Town properties should be grandfathered in to any ordinance. Hansen stated that any ordinance should distinguish between storage of

these units on residential and commercial properties. McMahon stated that any ordinance should allow for the storage of personal belongings in this type of unit for a specified timeframe or in emergencies. Hansen stated that any ordinance should focus on limiting these units to the rear of the property where they are not as visible.

McMahon recommended that a summary of any adopted ordinance be included in the Town's newsletter. The Town Board recommended that any ordinance update include an application process and establish a minimum timeframe under which storage of units would not require a permit. The Town Board also recommended that the Town's code enforcement officer be involved in the review of any applications. Jon Erickson addressed the Town Board regarding this proposal, stating that he has up to 20 dumpster-style storage units on his property located at 18917 Spring Street (CTH C) that are used for the storage of landscaping materials. The Town Board recommended that McKinney contact the Town's attorney to request that they begin drafting an ordinance regulating these units.

No formal action was taken by the Town Board on this agenda item.

Scheduling annual tire collection events at the Town's waste and recycling collection site, 19040 Spring Street (CTH C)

McKinney stated that ASDA provided the following disposal prices for tire collection events they would hold at the Town's waste and recycling collection site:

- Cars - \$5.00 per tire, rim or no rim
- Trucks - \$10.00 per tire, rim or no rim
- Semi-Trucks - \$25.00 per tire, rim or no rim
- Tractors - \$115.00 per tire, rim or no rim
- Excavators - \$200.00 per tire, rim or no rim

Hansen stated that the Town should continue to accept passenger vehicle tires from residents at the collection site at no charge, adding that any tire collection event held by ASDA could be open to non-residents for disposal of their tires. McMahon recommended that the Town hold tire collection events twice annually for at least two years to see how well-attended the events are before considering any further action.

Motion (McMahon, Gruhn) to work with ASDA to schedule two tire collection events annually beginning in 2018 to be run by ASDA at the Town's waste and recycling collection site and to accept the tire disposal pricing provided by ASDA this evening for these events, MC.

Application for a 2017-2018 annual Operator License submitted by Gerri Ann Wirtz

Motion (Gruhn, McMahon) to grant a 2017-2018 annual Operator license to Gerri Ann Wirtz, with no conditions, MC.

Reports

Building Inspector's Report: The Building Inspector was not present to provide his report to the Town Board.

Motion (Gruhn, McMahon) to approve and file the Building Inspector's report as presented, MC.

Engineer's Report: The Engineer was not present to provide his report to the Town Board.

Yorkville Stormwater Utility District Report: Stephen Nelson asked by when the 2018 Stormwater Utility District budget should be completed. McKinney stated that this budget should be completed and submitted to the Town in October. Hansen thanked Nelson for his assistance in removing several tires and cutting down a tree in the East Branch of the Root River Canal along Rosendale Drive. He added that the Racine County Public Works Department will be repairing a large washout on the canal side of Rosendale Drive.

Clerk's Report: McKinney reported to the Town Board on the following:

- That the following applications will likely appear on the October 9 joint Town Board/Plan Commission meeting agenda:
 - 2430 Queens Brook Lane/2435 53rd Drive certified survey map request
 - 1333 Grandview Parkway conditional use request
- That the Town's sex offender residency board will hold its first meeting on Wednesday at 6:00 p.m.
- That the bid opening for the 2017 Storage Authority (19031 Spring Street (CTH C)) drainage basin modifications is scheduled for Thursday at 11:00 a.m.
- That the Town's engineer is currently working on estimates for the Town's 2018 road and bridge construction projects
- That he received an updated cost estimate of \$23,905 for completing the outstanding portions of the Stonecrest Shores subdivision's conservation easement maintenance

Other – Comments, questions and suggestions

McMahon commended the Town's deputy clerk, Tammy Ruggaber, for completing her Municipal Clerks and Treasurers Institute certification. He stated that the Racine County Public Works Department did an excellent job repairing the gravel shoulders on the east side of North Colony Avenue.

Hansen noted that the Racine County Public Works Department is putting together plans to regrade the ditch in front of the property located at 16143 58th Road. He added that the ditch will be regraded to drain to the east.

Jim Fox paid tribute to those who lost their lives on September 11, 2001. He requested that the Town Board consider reciting the Pledge of Allegiance before every meeting.

Adjournment

Motion (Gruhn, Nelson) to adjourn, MC. The meeting was adjourned at 7:04 p.m. The next scheduled Town Board meeting is Monday, September 25, 2017, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer