

## MINUTES

**TOWN OF YORKVILLE  
JOINT TOWN BOARD/PLAN COMMISSION  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, NOVEMBER 14, 2016**

### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

### Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. The following Plan Commission members were present: Peter Hansen, Sherry Gruhn, Gary Fink and Barbara Geschke. Douglas Nelson, Robert Root and Nathan Skewes were absent. Also present were Administrator Dave Alexander and Board President Jeff Gruhn representing the Yorkville Elementary School District, Daryl Poisl, Sr., Adam Kimmel, Katie Kimmel, T.J. Dotson, Bridget Dotson, Orlando Malate, Amy Malate, Larry Strickland, Chuck Haubrich representing Seno K/RLT Conservancy, Dan Neider representing Stonecrest Shores, Dragan Radeta representing In Auto, Inc., Yorkville Stormwater Utility District Commission Chair Stephen Nelson, Engineer Mark Madsen, Attorney Tim Pruitt, Clerk-Treasurer Michael McKinney and one other attendee.

### Approval of Minutes

***Motion (McMahon, Gruhn) to approve the October 24, 2016 Town Board meeting minutes as presented, MC.***

### Approval of Financial Reports

***Motion (Gruhn, McMahon) to approve the October Town and Stormwater financial reports as presented, MC.***

### Approval of Town Invoices

***Motion (Gruhn, McMahon) to approve payment of Town invoices as presented in the amount of \$83,281.00, MC.***

### Approval of Stormwater Invoices

McKinney noted that no Stormwater invoices were presented for payment.

***No formal action was taken by the Town Board on this agenda item.***

## **New and Unfinished Business - Discussion and possible action on all of the following:**

### **Presentation by Dave Alexander and Jeff Gruhn regarding the Yorkville Elementary School District**

Dave Alexander and Jeff Gruhn appeared before the Town Board to discuss the current financial status of the Yorkville Elementary School District. Discussion focused on district enrollment, revenue limits, expenditures and fund balance projections. Alexander and Gruhn also discussed the possibility of holding a referendum in April 2017 to allow the district to exceed its revenue limits.

***No formal action was taken by the Town Board on this agenda item.***

### **Braun Road speed limit**

Daryl Poisl, Sr. appeared before the Town Board to request that the Town Board reconsider their decision to wait a year before addressing the speed limit on Braun Road.

***Motion (Hansen, Gruhn) to have a speed trailer placed on Braun Road immediately upon the completion of the repaving of the west half of Braun Road in 2017, MC.***

### **Outstanding Stonecrest Shores subdivision conservation easement maintenance issues**

Discussion focused on the following:

- Outstanding improvements that have yet to be completed by the subdivision developer within the subdivision's conservation easement areas
- The planned June 1, 2017 transfer of control of the conservation easement areas to the subdivision's homeowners' association
- Whether the letter of credit held as a guarantee of completion of the outstanding improvements within the subdivision's conservation easement areas can be transferred to the homeowners' association for their use to complete the improvements

Pruitt noted that the Seno K/RLT Conservancy must provide written confirmation that the improvements within the conservation easement areas have been completed to their satisfaction. Neider stated that he planned to have all outstanding issues addressed by June 1, 2017, and would request a full release of the letter of credit at that time. Adam Kimmel stated that the homeowners want the required improvements to be completed before they assume control of the conservation easement. Pruitt noted that the focus should be on resolving the issues identified on the 2014 stewardship plan amendment, adding that anything above and beyond that is not covered by the letter of credit. Haubrich stated that he felt that these items could not be completed by the June 1 deadline. Pruitt noted that the Town could contract with a third party to complete the improvements. The Town Board stressed the need for Neider and the homeowners to communicate on these issues. Haubrich stated that he will complete a checklist identifying the remaining improvements that still must be completed. McMahon requested that the Town receive a copy of this checklist by March 15, 2017.

*No formal action was taken by the Town Board on this agenda item.*

**Amendment to Irrevocable Standby Letter of Credit No. 1513 in the amount of \$50,000 for all conservation easement work in the Stonecrest Shores subdivision**

*Motion (Hansen, McMahon) to approve the amendment to Irrevocable Standby Letter of Credit No. 1513 in the amount of \$50,000 for all conservation easement work in the Stonecrest Shores subdivision for one year, with an updated expiration date of November 15, 2017, MC.*

**Holding Tank Agreement and Holding Tank Servicing Contract submitted by In Auto, Inc. for 2300 North Sylvania Avenue (Parcel ID # 018-03-21-01-018-000)**

*Motion (McMahon, Gruhn) to approve the Holding Tank Agreement and Holding Tank Servicing Contract submitted by In Auto, Inc. for 2300 North Sylvania Avenue (Parcel ID # 018-03-21-01-018-000), with no conditions, MC.*

**Waste and Recycling Collection Site snow removal quotes**

*Motion (McMahon, Gruhn) to approve the Waste and Recycling Collection Site snow removal quote submitted by Bower Design and Construction, MC.*

**2017 Election Hardware Maintenance Agreement and invoice submitted by Command Central**

*Motion (Gruhn, McMahon) to approve the 2017 Election Hardware Maintenance Agreement and invoice in the amount of \$310.00 submitted by Command Central as presented, MC.*

## **Reports**

**Code Enforcement Officer's Report:** The Code Enforcement Officer was not present to provide his report to the Town Board.

**Building Inspector's Report:** The Building Inspector was not present to provide his report to the Town Board.

*Motion (Hansen, Gruhn) to approve and file the Building Inspector's report as presented, MC.*

**Engineer's Report:** Madsen noted that design work will begin soon for next year's repaving of 53<sup>rd</sup> Drive and Braun Road.

**Yorkville Stormwater Utility District Report:** Nelson noted that he had no information to report to the Town Board.

**Clerk's Report:** McKinney noted that he had no information to report to the Town Board.

## **Other – Comments, questions and suggestions**

Hansen noted that he and Madsen conducted a site visit at the property located at 19720 Spring Street (CTH C) regarding drainage issues that have developed recently there. Madsen noted that the adjoining property owner may have altered normal drainage patterns in this area, causing the issue. The Town Board requested that Madsen send a letter to the adjoining property owner requesting that he take steps to resolve this issue.

Dragan Radeta appeared before the Town Board to discuss drainage issues on the property located at 2300 North Sylvania Avenue. Madsen stated that the culvert in the ditch on this property was not reinstalled properly by the Wisconsin Department of Transportation but added that the property will continue to have drainage issues regardless given how flat it is along North Sylvania Avenue. Radeta also discussed plans to expand his business to the rear of this property. Madsen noted that this would require approval of a stormwater management plan for this property.

## **Adjournment**

***Motion (McMahon, Gruhn) to adjourn, MC.*** The meeting was adjourned at 8:16 p.m. The next scheduled Town Board meeting is Monday, November 28, 2016, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*