

MINUTES

**TOWN OF YORKVILLE
TOWN BOARD - BUDGET WORKSHOP
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
FRIDAY, OCTOBER 7, 2016**

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 10:39 a.m.

Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Sally Osenga and Linda Schopen representing Rural Mutual Insurance Company, Michelle Strauss representing The Horton Group and Clerk-Treasurer Michael McKinney.

New and Unfinished Business – Discussion and possible action on all of the following:

2016-2017 Property, Liability and Workers Compensation Insurance Proposals

The following 2016-2017 property, liability and workers compensation insurance proposals were presented to the Town Board:

- Rural Mutual Insurance Company, with a premium of \$19,296.00
- The Horton Group, with a premium of \$16,349.00

Motion (McMahon, Hansen) to table action on this agenda item until after discussion is held on the 2017 Town General Fund annual budget, Motion Carried (MC).

2017 Town General Fund Annual Budget

The Town Board discussed proposed budget revenues for property taxes, motel and hotel taxes, recycling grants, dog licenses, building permits, fines, forfeitures and penalties, and the use of the Town's existing fund balance to partially fund road construction projects in 2017.

The Town Board discussed and recommended the following related to budget expenditures:

- Increasing the salaries of the Town Board chairman and supervisors by \$120.00 per year, with the proposed change only taking effect upon the beginning of the new term for each position in April 2017
- Increasing the amount budgeted for Association Dues, Convention and Education expenditures to cover the cost of one Town Board member attending future Wisconsin Towns Association annual conventions
- Increasing the Deputy Clerk-Treasurer's 2017 hourly wage by 2.5%

- Increasing Election Inspector hourly wages to \$10.00 per hour and the Chief Election Inspector's hourly wage to \$11.00 per hour
- Dividing approximately \$9,500 in planned election hardware expenditures equally between 2017 and 2018
- Increasing the Collection and Recycling Site Manager's 2017 hourly wage by 1.5%
- Designating contingency funds to alleviate the Town's share of the cost of the proposed Racine County Rails-to-Trails project

Motion (Hansen, Gruhn) to approve the 2016-2017 Property, Liability and Workers Compensation insurance proposal from The Horton Group as presented in the amount of \$16,349.00, MC.

The Town Board discussed using proceeds from the proposed sale of the Yorkville Water Utility District to alleviate the Town's share of the cost of the proposed Racine County Rails-to-Trails project.

The Town Board discussed several options provided by Delta Dental for changes to the Town's dental insurance benefit for current employees to include coverage for major restorative services.

Motion (Hansen, McMahon) to approve changing the Town's dental insurance for current employees to Delta Dental's 2-4 Advantage Plan dental insurance option, MC.

The Town Board opted against approving a vision insurance benefit for Town employees.

The Town Board requested that McKinney place an advertisement in the newspaper for snowplowing services at the Town's waste and recycling collection site.

Setting additional dates for the Town's 2017 budget workshops

The Town Board opted to schedule no additional Town budget workshops.

No formal action was taken by the Town Board on this agenda item.

Scheduling a public hearing for presentation of the Town's 2017 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets

Scheduling a Special Town Elector meeting for the purposes of setting the 2016 payable 2017 tax levy and for any other purpose as permitted by Wisconsin Statutes Section 60.10

Scheduling a Town Board meeting for the purposes of approving the final 2016 payable 2017 tax levy and the Town's 2017 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets

Motion (Hansen, McMahon) to schedule the following to begin at 7:00 p.m., on Wednesday, November 16, 2016, and to hold consecutively on that evening: a public hearing for presentation of the Town's 2017 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets; a Special Town

Electoral meeting for the purposes of setting the 2016 payable 2017 tax levy and for any other purpose as permitted by Wisconsin Statutes Section 60.10; a Town Board meeting for the purposes of approving the final 2016 payable 2017 tax levy and the Town's 2017 General Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets, MC.

Closed Session: Conducting the Clerk-Treasurer's Annual Performance Review

Motion (Gruhn, McMahon) to enter into closed session at 12:55 p.m., pursuant to Wisconsin Statutes Section 19.85(1)(c), for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically on the issue of evaluating the performance of the Clerk-Treasurer. Roll Call – Hansen, Yes; Gruhn, Yes; McMahon, Yes. Motion Carried (MC).

The Town Board conducted the Clerk-Treasurer's annual performance review in closed session.

Motion (McMahon, Hansen) to return to open session at 1:32 p.m., MC.

Clerk-Treasurer Performance Review

The Town Board recommended that the Clerk-Treasurer receive a 2.5% annual salary increase effective January 1, 2017.

No formal action was taken by the Town Board on this agenda item.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, McMahon) to adjourn, MC. The meeting was adjourned at 1:33 p.m. The next scheduled Town Board meeting is Wednesday, October 12, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer