

## MINUTES

**TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, MAY 23, 2016**

### **Call to Order**

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

### **Roll Call**

The following Town Board members were present: Peter Hansen and Sherry Gruhn. Terrence McMahon was absent. Also present were Jim Nelsen, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### **Approval of Minutes**

***Motion (Gruhn, Hansen) to approve the May 9, 2016 joint Town Board/Plan Commission meeting minutes as presented, Motion Carried (MC).***

### **Approval of Town Invoices**

***Motion (Gruhn, Hansen) to approve payment of Town invoices as presented in the amount of \$32,542.14, MC.***

### **Approval of Stormwater Invoices**

Hansen noted that no Stormwater invoices were presented for payment.

***No formal action was taken by the Town Board on this agenda item.***

### **New and Unfinished Business – Discussion and possible action on all of the following:**

**Fireworks Permit application submitted by Jim Nelsen for a fireworks display to be held on Friday, June 10, 2016, on the property located at 18731 Walden Drive**

Jim Nelsen appeared before the Town Board regarding this application. He noted that he has contracted with Bartolotta Fireworks for this event. He stated that he did contact his neighbors and the subdivision's homeowners' association regarding this event, noting that none of them objected to him holding the event. He noted that the fireworks to be used are called cakes, which will be fired off electronically. He stated that the fireworks will be shot straight into the air, adding that the debris field should be restricted to the backyard and that any debris, such as plastic or paper, will be picked up that evening or the next day. He noted that the event should last approximately 10-12 minutes.

***Motion (Hansen, Gruhn) to grant a Fireworks Permit to Jim Nelsen for a fireworks display to be held on Friday, June 10, 2016, on the property located at 18731 Walden Drive, with no conditions, MC.***

**Licensing and sewer service charges for the property located at 717 South Sylvania Avenue**

The Town Board and Madsen discussed a request by the property owner for a reduction in his quarterly sewer service charges. Discussion focused on the customer's quarterly water use and waste output and the impact these factors have on the quarterly user charge.

***No formal action was taken by the Town Board on this agenda item.***

**License and permit applications submitted by Glen Cayemberg on behalf of the Union Grove Lions Club for the Union Grove Lions Club Chicken BBQ and Car Show, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 8:30 a.m. to 5:00 p.m. on Sunday, June 5, 2016, including the following applications:**

- **Special Event Permit**
- **Temporary Class "B" License to sell fermented malt beverages at the Racine County Fairgrounds' Activity Building**
- **Temporary Operator Licenses**
  - **William Schauer**
  - **Giles Williams**

***Motion (Gruhn, Hansen) to grant all licenses and permits applied for by Glen Cayemberg on behalf of the Union Grove Lions Club for the Union Grove Lions Club Chicken BBQ and Car Show, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 8:30 a.m. to 5:00 p.m. on Sunday, June 5, 2016, with no conditions, MC.***

**Special Event Permit application submitted by John Henrichs on behalf of the Wisconsin Show Pig Association for the Southeastern Wisconsin Swine Showdown, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 7:00 a.m. to 5:00 p.m. on Sunday, June 5, 2016**

***Motion (Gruhn, Hansen) to grant a Special Event Permit to John Henrichs on behalf of the Wisconsin Show Pig Association for the Southeastern Wisconsin Swine Showdown, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 7:00 a.m. to 5:00 p.m. on Sunday, June 5, 2016, with no conditions, MC.***

**Special Event Permit application submitted by Randall Graf on behalf of Chapter 4 of the Wisconsin International Harvester Collector's Club for the National International Harvester Collector's Club Show (Red Power Round Up), to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 8:00 a.m. to 5:00 p.m. on Wednesday, June 15, 2016, from 8:00 a.m. to 8:00 p.m. on Thursday, June 16, 2016 and Friday, June 17, 2016, and from 8:00 a.m. to 5:00 p.m. on Saturday, June 18, 2016**

***Motion (Hansen, Gruhn) to grant a Special Event Permit to Randall Graf on behalf of Chapter 4 of the Wisconsin International Harvester Collector's Club for the National***

***International Harvester Collector's Club Show (Red Power Round Up), to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 8:00 a.m. to 5:00 p.m. on Wednesday, June 15, 2016, from 8:00 a.m. to 8:00 p.m. on Thursday, June 16, 2016 and Friday, June 17, 2016, and from 8:00 a.m. to 5:00 p.m. on Saturday, June 18, 2016, with no conditions, MC.***

**License and permit applications submitted by the Racine County Agricultural Society on behalf of the Racine County Fair for the Racine County Agricultural Society Tractor Pull, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), on Friday, June 24, 2016, and Saturday, June 25, 2016, daily from 6:00 a.m. to 12:00 a.m., including the following applications:**

- **Special Event Permit**
- **Temporary Combination Class B license to sell fermented malt beverages and wine at the Racine County Fairgrounds**
- **Temporary Operator Licenses**
  - **Jeffrey Ehrhart**
  - **Scott Gunderson**
  - **Kenneth Uhlenhake**

***Motion (Gruhn, Hansen) to grant all licenses and permits applied for by the Racine County Agricultural Society on behalf of the Racine County Fair for the Racine County Agricultural Society Tractor Pull, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), on Friday, June 24, 2016, and Saturday, June 25, 2016, daily from 6:00 a.m. to 12:00 a.m., with no conditions, MC.***

**License and permit applications submitted by the Racine County Agricultural Society on behalf of the Racine County Fair for the Racine County Fair, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from Wednesday, July 27, 2016, through Sunday, July 31, 2016, daily from 6:00 a.m. to 12:00 a.m., including the following applications:**

- **Special Event Permit**
- **Temporary Combination Class B license to sell fermented malt beverages and wine at the Racine County Fairgrounds**
- **Temporary Operator Licenses**
  - **Jeffrey Ehrhart**
  - **Scott Gunderson**
  - **Michael Newholm**
  - **Kenneth Uhlenhake**
  - **Mark Wilson**

***Motion (Hansen, Gruhn) to grant all licenses and permits applied for by the Racine County Agricultural Society on behalf of the Racine County Fair for the Racine County Fair, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from Wednesday, July 27, 2016, through Sunday, July 31, 2016, daily from 6:00 a.m. to 12:00 a.m., with no conditions, MC.***

**Special Event Permit application submitted by Randall Graf on behalf of the Southeast Wisconsin Antique Power and Collectibles Society for the Fall Harvest Days, to be held**

at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), daily from 9:00 a.m. to 5:00 p.m. on Friday, September 16, 2016, through Sunday, September 18, 2016

*Motion (Gruhn, Hansen) to grant a Special Event Permit to Randall Graf on behalf of the Southeast Wisconsin Antique Power and Collectibles Society for the Fall Harvest Days, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), daily from 9:00 a.m. to 5:00 p.m. on Friday, September 16, 2016, through Sunday, September 18, 2016, with no conditions, MC.*

Special Event Permit application submitted by Edna Lowe on behalf of the Half Point Historical Re-Enactment for the Half Point Historical Re-Enactment, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), continuously from 12:00 a.m. on Thursday, October 6, 2016, through 11:59 p.m. on Sunday, October 9, 2016

*Motion (Hansen, Gruhn) to grant a Special Event Permit to Edna Lowe on behalf of the Half Point Historical Re-Enactment for the Half Point Historical Re-Enactment, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), continuously from 12:00 a.m. on Thursday, October 6, 2016, through 11:59 p.m. on Sunday, October 9, 2016, with no conditions, MC.*

License and permit applications submitted by Jennifer Ditscheit on behalf of the Greater Union Grove Chamber of Commerce for the Great Pumpkin Chuckin Fest, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 10:00 a.m. to 10:00 p.m. on Saturday, October 22, 2016, and from 9:00 a.m. to 5:00 p.m. on Sunday, October 23, 2016, including the following applications:

- Special Event Permit
- Temporary Class "B" License to sell fermented malt beverages at the Racine County Fairgrounds
- Temporary Operator Licenses
  - Keith Mann
  - Stephanie Reichert-Kurt

*Motion (Gruhn, Hansen) to grant all licenses and permits applied for by Jennifer Ditscheit on behalf of the Greater Union Grove Chamber of Commerce for the Great Pumpkin Chuckin Fest, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 10:00 a.m. to 10:00 p.m. on Saturday, October 22, 2016, and from 9:00 a.m. to 5:00 p.m. on Sunday, October 23, 2016, with no conditions, MC.*

Pay request #2 submitted by The Wanasek Corporation for the 58<sup>th</sup> Road culvert extension project

Madsen noted that the distance between the new guardrails installed here is 26 feet, which is the standard width between individual guardrails. He added that the old guardrails were 33 feet apart, which makes the gap between the new guardrails seem much smaller. He added that the retainage for this project should be ready for release in a few months.

*Motion (Hansen, Gruhn) to approve payment of Pay Request #2 to The Wanasek Corporation in the amount of \$15,646.50 for the 58<sup>th</sup> Road culvert extension project, MC.*

## Reports

**Code Enforcement Officer's Report:** The Code Enforcement Officer was not present to provide his report to the Town Board.

**Engineer's Report:** Madsen reported to the Town Board on the following:

- That concrete curbs and catch basins are currently being installed for the Grandview Parkway repaving project
- That he was contacted by the Stonecrest Shores subdivision developer about the letter sent out by the Town's attorney regarding the need to install a drainage swale between the ponds on the north outlot of the Stonecrest Shores subdivision. He noted that the developer told him that he was not opposed to the installation of a swale. Madsen added that his office collected elevation data for the area where the proposed swale would be placed.

**Yorkville Stormwater Utility District Report:** Gruhn noted that the utility received a report of a beaver dam on the East Branch of the Root River Canal north of 50<sup>th</sup> Road. She added that the utility is contacting someone to have the beavers removed before the dam is destroyed.

**Clerk's Report:** McKinney reported to the Town Board on the following:

- That a conditional use permit application has been submitted for the property located at 2221 Raymond Avenue (CTH U) and will be considered at the June 13, 2016 joint Town Board/Plan Commission meeting
- That he received information regarding a proposed division of the property located at 3708 Gehrand Court splitting the existing parcel at this address into two parcels. The Town Board recommended that this proposal be added to the June 13, 2016 joint Town Board/Plan Commission meeting agenda.
- That he was contacted about a proposed berm to be installed on the property located at 17438 58<sup>th</sup> Road to mitigate drainage coming from neighboring properties to the west
- That he was contacted by a resident opposed to the proposed division of the property located at 2945 Forest View Circle
- That the building inspector sent a notice of violation to the owner of the property located at 17110 50<sup>th</sup> Road regarding the condition of the accessory building there and its use as a second residence on the property

## Other – Comments, questions and suggestions

Gruhn noted that she would not be able to attend the Central Racine County Health Department's June 16, 2016 Board of Health meeting.

## Adjournment

**Motion (Gruhn, Hansen) to adjourn, MC.** The meeting was adjourned at 7:08 p.m. The next scheduled Town Board meeting is Monday, June 13, 2016, at 6:00 p.m.

Michael McKinney  
Clerk-Treasurer