

MINUTES

TOWN OF YORKVILLE
TOWN BOARD
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, MARCH 28, 2016

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Engineer Mark Madsen, Code Enforcement Officer Terrence O'Brien and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the March 14, 2016 joint Town Board/Plan Commission meeting minutes as presented, Motion Carried (MC).

Approval of Town Invoices

Motion (McMahon, Gruhn) to approve payment of Town invoices as presented in the amount of \$47,664.60, MC.

Approval of Stormwater Invoices

Hansen noted that no Stormwater invoices were presented for payment.

No formal action was taken by the Town Board on this agenda item.

New and Unfinished Business – Discussion and possible action on all of the following:

Application for a Special Event Permit submitted by Dorothy and Terry Olson on behalf of the Paris Country Mall for the Union Grove Home and Garden Show, to be held in the Expo Building at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 9:00 a.m. to 6:00 p.m. on Saturday, April 30, 2016, and from 10:00 a.m. to 4:00 p.m. on Sunday, May 1, 2016

Motion (Gruhn, McMahon) to grant a Special Event Permit to Dorothy and Terry Olson on behalf of the Paris Country Mall for the Union Grove Home and Garden Show, to be held in the Expo Building at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 9:00 a.m. to 6:00 p.m. on Saturday, April 30, 2016, and from 10:00 a.m. to 4:00 p.m. on Sunday, May 1, 2016, with no conditions, MC.

Request submitted by Newbrook Homes, Inc. for shoreland contract approval for the property located at 18715 Walden Drive (Parcel ID # 018-03-21-05-010-113) in the C-2 (Upland Resource Conservation) Zoning District to permit construction of a single

family residence with an attached garage, full basement and covered entry porch within 1,000 feet of an unnamed pond and within 300 feet of an unnamed tributary

Hansen requested that the plans submitted with shoreland contract applications contain more site elevation data. Madsen made several recommendations related to this application, which included the following:

- Install silt fencing along the limits of disturbance to contain sediment runoff
- Install a gravel access drive, 10' wide by 50' long, with a minimum of 6" depth of gravel that is 2" to 3" in diameter
- Install a 15" diameter culvert with endwalls in the ditch line under the driveway

Motion (Hansen, McMahon) to approve the request submitted by Newbrook Homes, Inc. for shoreland contract approval for the property located at 18715 Walden Drive (Parcel ID # 018-03-21-05-010-113) in the C-2 (Upland Resource Conservation) Zoning District to permit construction of a single family residence with an attached garage, full basement and covered entry porch within 1,000 feet of an unnamed pond and within 300 feet of an unnamed tributary, with the following conditions:

- ***That silt fencing be installed along the limits of disturbance to contain sediment runoff***
- ***That a gravel access drive, 10' wide by 50' long, with a minimum of 6" depth of gravel that is 2" to 3" in diameter, be installed to the property***
- ***That a 15" diameter culvert with endwalls be installed in the ditch line under the driveway, MC.***

Westbrook Associated Engineers, Inc. proposal for 2016 bridge inspection services

McKinney noted that the quoted cost for this service is \$2,895.00 and added that the 2016 budget for this service is \$3,150.00.

Motion (Hansen, Gruhn) to approve the proposal submitted by Westbrook Associated Engineers, Inc. for 2016 bridge inspection services as presented, MC.

Bids for the 2016 Grandview Parkway paving and drainage program project

Madsen noted that three bids were received for this project, adding that the low bid for this work was submitted by Wolf Paving in the amount of \$180,186.07. He stated that his office would perform quality control testing to ensure that the asphalt is the correct temperature when used and added that there will be a one-year warranty on this work once completed. Hansen discussed the need to ensure that all damaged curbs are replaced during this work.

Motion (McMahon, Gruhn) to approve the bid submitted by Wolf Paving in the amount of \$180,186.07 for the 2016 Grandview Parkway paving and drainage program project, MC.

2016 road projects on 59th Drive north of Spring Street (CTH C) and/or 10th Avenue

Hansen noted that he contacted the Racine County Public Works Department requesting estimates for road work on 59th Drive north of Spring Street (CTH C) and 10th Avenue. McMahon added that these quotes would include the cost of time and materials.

No formal action was taken by the Town Board on this agenda item.

Pay request #1 submitted by Grassman Lawn Service, Inc. for the Root River East Branch obstruction clearing project

Motion (Gruhn, McMahon) to approve payment of Pay Request #1 to Grassman Lawn Service, Inc. in the amount of \$5,752.50 for the Root River East Branch obstruction clearing project, MC.

Reports

Code Enforcement Officer's Report: O'Brien reported to the Town Board on the following:

- That the property located at 17908 Old Yorkville Road was listed for sale and is currently being cleaned up. McKinney asked whether the Town Board felt it was necessary to pursue a special inspection warrant to gain access to the property to conduct an inspection. The Town Board opted against pursuing a special inspection warrant at this time.
- That he conducted a site visit at the property located at 18903 2 Mile Road, adding that it appears that the property is being cleaned up
- The Town Board requested that O'Brien conduct inspections at several properties on 59th Drive related to items being stored there

Engineer's Report: Madsen noted that he was contacted by a realtor regarding a proposed division of a large vacant parcel on the east side of 65th Drive.

Yorkville Stormwater Utility District Report: The Stormwater Utility District Chair was not present to provide his report to the Town Board.

Clerk's Report: McKinney reported to the Town Board on the following:

- That the Presidential Preference Primary and Spring Election will be held on Tuesday, April 5
- That the annual road inspection is scheduled for 9:00 a.m. on Wednesday, April 6

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, McMahon) to adjourn, MC. The meeting was adjourned at 6:45 p.m. The next scheduled Town Board meeting is Monday, April 11, 2016, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer