

## MINUTES

**TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, SEPTEMBER 28, 2015**

### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

### Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Margaret Gesner representing the Central Racine County Health Department, Logan Dawson representing the Racine County Economic Development Corporation, Code Enforcement Officer Terrence O'Brien and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

***Motion (Gruhn, McMahon) to approve the September 21, 2015 joint Town Board/Plan Commission meeting minutes as presented, Motion Carried (MC).***

### Approval of Town Invoices

***Motion (Gruhn, Hansen) to approve payment of Town invoices as presented in the amount of \$11,909.99, MC.***

### Approval of Stormwater Invoices

McKinney noted that no stormwater invoices were presented for payment.

***No formal action was taken by the Town Board on this agenda item.***

### New and Unfinished Business – Discussion and possible action on all of the following:

#### **2015 Central Racine County Health Department report**

Margaret Gesner appeared on behalf of the Central Racine County Health Department (CRCHD) to provide CRCHD's 2015 mid-year summary of activities. She noted that CRCHD sent out newsletters to Town residents at the beginning of the year regarding CRCHD's services. She stated that Town residents comprise approximately 2.7 percent of CRCHD's service population and added that 3 percent of CRCHD's time has been spent in Yorkville. She noted that most of the establishments in the Town have been inspected and added that CRCHD also conducted inspections at the Racine County Fair. She stated that 3.7 percent of CRCHD's animal bite complaints came from the Town. She noted that CRCHD is offering a free flu vaccination clinic for children in November. She provided information on grants received by CRCHD. She noted that 38 percent of CRCHD's budget revenues come from municipal levies.

***No formal action was taken by the Town Board on this agenda item.***

## **2015 Racine County Economic Development Corporation semi-annual report**

Logan Dawson appeared on behalf of the Racine County Economic Development Corporation (RCEDC) to provide RCEDC's 2015 mid-year summary of activities and progress in areas including business development, business finance, community development, workforce development, and administration and marketing. He stated that four of RCEDC's current recruitment prospects are actively considering locating in Yorkville. He noted that there are very low industrial vacancy rates in the area.

***No formal action was taken by the Town Board on this agenda item.***

## **Stray Animal Collection and Transport Officer Employment Agreement**

McKinney noted that there are two employment agreements for the Town Board to consider. He stated that the first agreement is for a primary employee to perform stray animal collection and transport services, while the second agreement is for an alternate employee to perform the same services when the primary employee is not available.

***Motion (McMahon, Gruhn) to approve the Primary and Alternate Stray Animal Collection and Transport Officer Employment Agreements as presented, MC.***

## **2016 Road Construction and Maintenance Projects**

The Town Board discussed several potential construction projects for 2016, including reconstruction of a portion of Grandview Parkway south of South Sylvania Avenue and reconstruction of the western half of Braun Road. The Town Board discussed the possibility of reconstructing the portion of Grandview Parkway in concrete. The Town Board requested that McKinney contact the Town's engineer to request that he put together estimates for this work.

***No formal action was taken by the Town Board on this agenda item.***

## **Racine County Public Works Department quotes for 2015 Town road maintenance work**

The Town Board discussed several road maintenance quotes from the Racine County Public Works Department, including the following:

- Shoulder work on North Colony Avenue from Washington Avenue (STH 20) to 2 Mile Road for \$16,816.22
- Shoulder work on 67<sup>th</sup> Drive from Spring Street (CTH C) to 58<sup>th</sup> Road for \$10,184.83
- Shoulder work on 63<sup>rd</sup> Drive from Plank Road (CTH A) to the top of the hill to the north for \$4,744.62
- Pulverizing and repaving of approximately 1,500 square feet of damaged asphalt on 1<sup>st</sup> Street west of South Colony Avenue (USH 45) for \$5,566.89
- Centerline restriping on 58<sup>th</sup> Road from 59<sup>th</sup> Drive to 67<sup>th</sup> Drive and on 53<sup>rd</sup> Drive from Washington Avenue (STH 20) to 50<sup>th</sup> Road for \$700.00

The Town Board opted to seek quotes for spot shouldering on these roads rather than having shouldering done along the entire road. The Town Board also decided to take no action on the quote for maintenance on 1<sup>st</sup> Street, the cost of which would be split with the Town of Paris.

***Motion (Hansen, Gruhn) to approve the quote provided by the Racine County Public Works Department in the amount of \$700.00 for centerline restriping of 58<sup>th</sup> Road and 53<sup>d</sup> Drive, MC.***

### **Weight limit changes for the 58<sup>th</sup> Road bridge over the West Branch of the Root River Canal**

The Town Board decided that no changes to this bridge's weight limit were necessary at this time.

***No formal action was taken by the Town Board on this agenda item.***

### **Town purchasing policy for highway-related expenditures**

McKinney asked whether the Town Board had any interest in establishing a purchasing policy for highway-related expenditures, especially in circumstances where an emergency roadway repair was necessary and the Town Board was not available to meet. The Town Board requested that McKinney compile a draft policy for their review that would authorize the Town Board chair to have work done in non-emergency situations and any Town Board member to have the work done in emergency situations.

***No formal action was taken by the Town Board on this agenda item.***

### **Scheduling of a winter operations meeting with the Racine County Public Works Department**

***Motion (Hansen, McMahon) to schedule a winter operations meeting with the Racine County Public Works Department at the Ives Grove Office Complex on Monday, November 9, 2015, at 9:00 a.m., MC.***

## **Reports**

**Code Enforcement Officer's Report:** O'Brien reported to the Town Board on the following:

- That a dog bite incident was reported on Old Yorkville Road on September 19. He added that the owners of the dog had initially agreed to euthanize it but had now expressed interest in keeping the dog once the rabies quarantine ends.
- That the Wisconsin Department of Natural Resources has contacted the owner of the property located at 15838 County Line Road (CTH KR) regarding the pond improvement work done there without a permit. He added that approximately three acres of land were disturbed.
- That the property owner at 1932 51<sup>st</sup> Drive has a court date on Thursday regarding the boats stored on the property
- He discussed whether the Town Board could appoint one person to have decision-making authority during any emergency situation within the Town

**Engineer's Report:** The Town Engineer was not present to provide his report.

**Yorkville Stormwater Utility District Report:** The Yorkville Stormwater Utility District Chair was not present to provide his report.

**Clerk's Report:** McKinney noted that he received a notice from the Town of Paris regarding proposed amendments to their land use map and comprehensive plan.

### **Other – Comments, questions and suggestions**

Hansen noted that he was contacted by the owner of the business located at 2209 South Colony Avenue (USH 45) regarding his interest in acquiring the property located at 19101 Spring Street (CTH C) and installing a driveway through this property to his business, and closing off the existing driveway access to his business off of South Colony Avenue. Hansen stated that he advised this individual to contact the Racine County Development Services Department on this issue.

Hansen also discussed the need to enforce existing conditional use conditions against the businesses located at 1891 South Colony Avenue (USH 45) and 1901 South Colony Avenue (USH 45) regarding the number of vehicles for sale on each property, which are in excess of what is permitted for each property. He requested that McKinney contact the Town's attorney to ask that he indefinitely postpone contacting the Racine County Development Services Department regarding a request from the Town for permission to enforce conditional use violations on behalf of Racine County, stating that such enforcement would require significant enforcement and legal expense on behalf of the Town.

### **Adjournment**

***Motion (McMahon, Gruhn) to adjourn, MC.*** The meeting was adjourned at 7:27 p.m. The next scheduled Town Board meeting is Thursday, October 1, 2015, at 5:00 p.m.

Michael McKinney  
*Clerk-Treasurer*