

## MINUTES

**TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, JULY 27, 2015**

### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

### Roll Call

The following Town Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Stormwater District Commission Chair Stephen Nelson, Engineer Mark Madsen, Code Enforcement Officer Terrence O'Brien and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

***Motion (McMahon, Gruhn) to approve the July 13, 2015 joint Town Board/Plan Commission meeting minutes as presented, Motion Carried (MC).***

### Approval of Town Invoices

***Motion (Gruhn, McMahon) to approve payment of Town invoices as presented in the amount of \$25,704.86, MC.***

### Approval of Stormwater Invoices

McKinney noted that no stormwater invoices were presented for payment.

***No formal action was taken by the Town Board on this agenda item.***

### New and Unfinished Business – Discussion and possible action on all of the following:

#### **2015 Leadership Union Grove program application and scholarship request by Jennifer Braun**

McKinney stated that he has received only one application for this scholarship. He noted that the Town sponsors one scholarship for this program every year at a cost of \$650.00.

***Motion (McMahon, Gruhn) to approve the 2015 Leadership Union Grove program application and scholarship request by Jennifer Braun, MC.***

#### **2016 Uniform Dental Benefit for Town employee health insurance**

McKinney noted that, effective January 1, the Town's employee health insurance plan will no longer include dental coverage. He added that the dental coverage will instead be provided independently by the same insurance company currently providing dental coverage under

the Town's employee health insurance plan. He noted that the Town can choose to continue dental coverage with this provider and added that he would need to provide a letter of intent to continue coverage with this provider to the Wisconsin Department of Employee Trust Funds by September 25 to receive pricing information for this coverage. He added that he would need to provide a resolution committing to participate in this program by January 1. The Town Board also discussed whether to solicit quotes from other dental insurance providers for dental coverage.

***Motion (Hansen, Gruhn) to authorize the Clerk-Treasurer to sign and send a letter of intent to the Wisconsin Department of Employee Trust Funds electing uniform dental benefits effective January 1, 2016, and to contact other dental insurance providers for comparable price quotes for policies effective January 1, 2016, MC.***

### **Pay request #1 by Payne and Dolan for the 59<sup>th</sup> Drive and 69<sup>h</sup> Drive paving and drainage projects**

Madsen noted that this pay request covers most of the work done for these projects except for some minor restoration work. He added that the Town's share of this pay request increased by \$400.00 due to an increase in the number of paved driveways on 69<sup>th</sup> Drive for which the Town is responsible. McKinney noted that the Town would pay the full amount of this pay request and would invoice the Village of Union Grove for their share.

***Motion (McMahon, Gruhn) to authorize payment of Pay Request #1 to Payne and Dolan in the amount of \$302,618.51 for the 59<sup>th</sup> Drive and 69<sup>h</sup> Drive paving and drainage projects and to invoice the Village of Union Grove for their share of the 69<sup>th</sup> Drive paving and drainage project, MC.***

### **Participation in the Wisconsin Department of Transportation's 2015-2020 Local Bridge Improvement Program**

McKinney noted that he was contacted by the Racine County Public Works Department regarding this program. He stated that this program has identified replacement of the 58<sup>th</sup> Road bridge over the West Branch of the Root River Canal as a project potentially eligible for 80% reimbursement or design and construction costs. He noted that this funding would authorize a project to be completed in the 2018-2020 funding cycle. He added that the application deadline for this program is July 31.

***Motion (Gruhn, McMahon) to authorize the Town engineer to submit an application to the Wisconsin Department of Transportation for the 2015-2020 Local Bridge Improvement Program for reimbursement of future design and construction costs to replace the 58<sup>th</sup> Road bridge over the West Branch of the Root River Canal, MC.***

## **Reports**

**Code Enforcement Officer's Report:** O'Brien reported to the Town Board on the following:

- The Town Board and O'Brien discussed the security plan provided to the Town by the Racine County Planning and Development Department for a proposed event on the property located at 3400 South Sylvania Avenue on Sunday, August 9. O'Brien noted that this security plan included no provisions for having uniformed law enforcement on site during the event and recommended that any security plan provided to the Town for

events at this address provide for uniformed law enforcement during the event. The Town Board also discussed the need for any security plan for events at this address to provide for emergency medical personnel to be on site at all times during events. Hansen noted that none of the conditions established at the June 18 Town Board meeting have been fully satisfied. The Town Board discussed whether the Town's attorney should send a letter to the facility manager and property owner about these issues.

***Motion (McMahon, Hansen) to authorize the Town attorney to send a letter to the facility manager and property owner of the property located at 3400 South Sylvania Avenue regarding the conditions that must still be met before any future events are held on that property, MC.***

- That a hearing has been scheduled for the property owner at 17806 Spring Street (CTH C), who is requesting a payment plan for the fines assessed against him
- That the property owner at 1932 51<sup>st</sup> Drive was given an additional 60 days to remove the boats stored on his property

**Engineer's Report:** Madsen reported to the Town Board on the following:

- That he will meet with the Wisconsin Department of Natural Resources in August to discuss the project to rehabilitate the 58th Road bridge over the East Branch of the Root River Canal
- That the Town was notified by the Racine County Public Works Department that approximately \$15,000.00 in reimbursement funds are still available to the Town for the 63<sup>rd</sup> Drive repaving project done in 2012. McKinney noted that he would confirm that the funds were never received before making a request for reimbursement.
- Hansen stated that he was contacted by the property manager of the United Presbyterian Church cemetery on North Raynor Avenue in Dover regarding the condition of the ditch there, for which the Town is responsible for maintaining. He noted that the property manager asked whether the Town would permit him to raise the ditch though filling or by adding drain tile, as it is very steep. Madsen stated that he would investigate this issue and report back to the Board with a recommendation.

**Yorkville Stormwater Utility District Report:** Nelson noted that vegetation spraying on the East Branch of the Root River Canal has been scheduled and should begin soon.

**Clerk's Report:** McKinney reported to the Town Board on the following:

- That the Stonecrest Shores subdivision developer plans to meet with subdivision residents and the Seno K/RLT Conservancy regarding any outstanding issues that must be resolved in the subdivision before the homeowner's association takes control of the subdivision's common areas
- That he was notified that the Village of Union Grove received a complaint about speeding on 67<sup>th</sup> Drive between Durand Avenue (STH 11) and 58<sup>th</sup> Road. He added that he will forward any requests from the Village of Union Grove for a speed limit change on that road to the Town Board.
- That he received correspondence from the project manager for the North Sylvania Avenue repaving project stating that the contractor for that project is not responsible for any address signage taken down during that project, as any signs taken down were within the project area and were in conflict with the project's grading operations.

McMahon noted that he would compile a list of which driveways did not have their address signage put back up.

- That the Racine County Economic Development and Land Use Planning Committee denied the rezoning and conditional use request for the property located at 18917 Spring Street (CTH C)
- That the Freeway Auto Salvage annual Junk or Auto Salvage Facility License application will be on the agenda for the August 10 meeting. He added that the manager of that facility will not be available for that meeting due to a prior commitment. He noted that the manager is going to contact the Racine County Planning and Development Department to request an update to his conditional use permit for the property to allow for storage of up to 500 cars there.
- That he was informed by the Racine County Development and Planning Department that dye testing is currently being conducted on the property located at 2319 Raymond Avenue (CTH U) to determine if any of the plumbing on the property feeds into the West Branch of the Root River Canal
- That the loan application submitted to the Wisconsin Board of Commissioners of Public Lands for the purchase of a new tanker truck and radio equipment on behalf of the Union Grove-Yorkville Fire Department has been approved
- That the following requests will appear on the agenda for the August 10 joint Town Board/Plan Commission meeting:
  - 20911 White Ash Road, Unit A occupancy
  - 3030 South Sylvania Avenue, Suite E occupancy
  - 3400 South Sylvania Avenue/14017 Durand Avenue (STH 11) site plan
  - 2624 South Sylvania Avenue site plan
  - 17108 County Line Road (CTH KR) conditional use renewal
  - 2036 North Sylvania Avenue rezoning/conditional use
- That he will be on vacation in September. He requested that the Town Board and Plan Commission reschedule their September 14 meeting and added that this request will appear on the August 10 joint Town Board/Plan Commission meeting agenda.

### **Other – Comments, questions and suggestions**

McMahon noted that this year's deadline for adopting a resolution or ordinance setting maximum gross vehicle and axle weight limits for implements of husbandry permits is November 30.

Hansen asked Madsen about who is responsible for maintaining the collapsing culvert at the intersection of Braun Road and South Sylvania Avenue. Madsen noted that the Wisconsin Department of Transportation informed him that the Town is responsible for maintaining this culvert. Hansen stated that the pavement there continues to subside due to the collapsing culvert. The Town Board discussed several maintenance options for the culvert. Madsen noted that he could contact the Wisconsin Department of Transportation again on this issue.

### **Adjournment**

***Motion (McMahon, Gruhn) to adjourn, MC.*** The meeting was adjourned at 6:57 p.m. The next scheduled Town Board meeting is Monday, August 10, 2015, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*