

## MINUTES

**TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, MAY 26, 2015**

### **Call to Order**

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

### **Roll Call**

The following Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Stormwater District Commission Chair Stephen Nelson, Attorney Elaine Ekes, Engineer Mark Madsen, Code Enforcement Officer Terrence O'Brien and Clerk-Treasurer Michael McKinney.

### **Approval of Minutes**

***Motion (Gruhn, McMahon) to approve the May 11, 2015 joint Town Board/Plan Commission meeting minutes as submitted, Motion Carried (MC).***

### **Approval of Town Invoices**

***Motion (McMahon, Gruhn) to approve payment of Town invoices in the amount of \$9,295.92, MC.***

### **Approval of Stormwater Invoices**

***Motion (McMahon, Gruhn) to approve payment of Stormwater invoices in the amount of \$17,595.60, MC.***

### **New and Unfinished Business – Discussion and possible action on all of the following:**

#### **Ordinance 2015-05 Creating Section 14-111 of the Code of Ordinances for the Town of Yorkville Relating to Temporary Extension of Licensed Premises for Special Events**

Ekes and the Board discussed the proposed ordinance, which would regulate temporary extensions of a licensed premises for an existing alcohol license during special events. The Board discussed several proposed updates to the draft ordinance for consideration at an upcoming meeting, including establishing a deadline for applications to be received, an application fee to be submitted with the application and a limitation on the number of extensions that could be granted annually.

***No formal action was taken by the Town Board on this agenda item.***

**Scheduling a meeting with property owners regarding drainage in the 15700 block of Durand Avenue (STH 11)**

McKinney and Hansen both stated that they received several phone calls from property owners interested in attending a meeting to discuss this issue. The Board chose to schedule a meeting with property owners on June 22, during their regularly scheduled Board meeting.

***No formal action was taken by the Town Board on this agenda item.***

**Resolution 2015-07 Authorizing the submission of an application to the Board of Commissioners of Public Lands of Wisconsin to request a General Obligation Loan in an amount not to exceed \$216,863.70 for the purposes of purchasing a tanker truck and radio equipment on behalf of the Union Grove-Yorkville Fire Department**

McKinney noted that this resolution would authorize the Town to borrow funds to purchase a tanker truck and radio equipment on behalf of the Union Grove-Yorkville Fire Department. The Board opted to delay action on this resolution until an agreement was reached with the Village of Union Grove in which Union Grove would guarantee to provide the funds necessary to pay their share of the debt service on this borrowing.

***No formal action was taken by the Town Board on this agenda item.***

**License and permit applications submitted by Glen Cayemberg on behalf of the Union Grove Lions Club for the Union Grove Lions Club Chicken BBQ and Car Show, to be held at the Racine County Fairgrounds, 19805 Durand Avenue, on Sunday, June 7, 2015, from 10:00 a.m. to 5:00 p.m., including the following applications:**

- **Special Event Permit**
- **Temporary Class “B” License to sell fermented malt beverages at the Racine County Fairgrounds’ Activity Building**
- **Temporary Operator Licenses for:**
  - **Michael Dawson**
  - **William Schauer**

***Motion (McMahon, Gruhn) to grant all licenses and permits applied for by Glen Cayemberg on behalf of the Union Grove Lions Club for the Union Grove Lions Club Chicken BBQ and Car Show, to be held at the Racine County Fairgrounds, 19805 Durand Avenue, on Sunday, June 7, 2015, from 10:00 a.m. to 5:00 p.m., with no conditions, MC.***

**Application for a Special Event Permit submitted by Gordon Allen on behalf of the American Cancer Society for the Relay for Life at the Racine County Fairgrounds, 19805 Durand Avenue, from 6:00 p.m. on Friday, May 29, 2015, to 10:00 a.m. on Saturday, May 30, 2015**

Hansen noted that there are no changes from the same event held by this organization in 2014.

***Motion (Gruhn, McMahon) to grant a Special Event Permit to Gordon Allen on behalf of the American Cancer Society for the Relay for Life at the Racine County***

***Fairgrounds, 19805 Durand Avenue, from 6:00 p.m. on Friday, May 29, 2015, to 10:00 a.m. on Saturday, May 30, 2015, with no conditions, MC.***

### **Expenditures for and/or scheduling of the Town's 2015 crack filling and/or chip seal coating**

McMahon discussed the need for crack filling on 67<sup>th</sup> Drive and in the Woodland Waters and Stonecrest Shores subdivisions. He noted that he would meet with Crack Filling Service to have them put together a quote for this work. The Board discussed whether they could pass the cost of the crack filling in each subdivision onto each subdivision's developer. The Board agreed to seek out quotes for this crack filling work and then follow up with each developer to request that they pay the cost for crack filling in their subdivision.

***No formal action was taken by the Town Board on this agenda item.***

### **Stray and Impound Animal Collection and Delivery Services Agreement insurance issues**

McKinney noted that he spoke to the Town's insurance agent, who stated that the Town's insurance policy would protect the Town if Playmate Kennels and Stables did not obtain the necessary insurance coverage as required in the Stray and Impound Animal Collection and Delivery Services Agreement. Ekes recommended that the Board require that Playmate obtain sufficient coverage to satisfy the insurance requirements in this agreement. She added that the Board could look at a new provider if this requirement was not met. McMahon stated that he would contact Playmate on this issue.

***No formal action was taken by the Town Board on this agenda item.***

## **Reports**

**Code Enforcement Officer's Report:** O'Brien reported to the Board on the following:

- That he received a complaint about trees cut down along the right-of-way along South Colony Avenue (USH 45) between 4900 South Colony Avenue (USH 45) and 5114 South Colony Avenue (USH 45). He stated that the felled trees were not in the ditch and did not present a hazard to motorists. McKinney stated that he would contact the Racine County Public Works Department to have them look into whether the felled trees were in the road right-of-way and should be removed.
- That dumping of dirt and other materials is continuing on the Mathiesen property located on Washington Avenue (STH 20). Madsen noted that he would contact Dan Oakes on this issue.
- Ekes noted that the property owner at 17806 Spring Street (CTH C) has been given until July 1 to remove the rubbish from his property
- Ekes noted that sentencing is scheduled for July 2 for the property owner at 1932 51<sup>st</sup> Drive regarding citations issued for boats stored on that property

**Engineer's Report:** Madsen reported to the Board on the following:

- That he investigated a complaint regarding poor drainage from the property owner immediately to the north of the Stonecrest Shores subdivision. He stated that he

conducted an inspection on the Stonecrest Shores property and found it to be soggy and poorly drained. He noted that he would contact the complainant to investigate this issue further.

- That the mound system access road in the Stonecrest Shores subdivision has not been completed
- That the new culverts on 69<sup>th</sup> Drive have been installed and that road repaving will begin soon on 69<sup>th</sup> Drive and 59<sup>th</sup> Drive.
- That the right-of-way ditch on the property located at 5110 69<sup>th</sup> Drive looks satisfactory and that all of the debris has been cleared out of the Town's right-of-way on this property.

**Yorkville Stormwater Utility District Report:** Nelson noted that the Stormwater Commission received a new permit from the Wisconsin Department of Natural Resources to complete the obstruction clearing project on the East Branch of the Root River Canal next year. He added that the Commission planned to hire a new contractor to complete this project.

**Clerk's Report:** McKinney reported to the Board on the following:

- That he spoke to the Racine County Development Services Department regarding the outdoor events planned on the properties located at 14001 Washington Avenue (STH 20) and 3400 South Sylvania Avenue. He noted that the staff member he spoke to was going to look into this matter further to determine whether the events would require a site plan or a conditional use permit.
- That he received an anonymous complaint regarding the condition of two homes located at 17908 Old Yorkville Road and 17806 Old Yorkville Road. He noted that the home located at 17908 Old Yorkville Road is bank-owned. Gruhn noted that the home located at 17806 Old Yorkville Road is currently being renovated. McKinney noted that he would send a letter to the owner of the property at 17908 Old Yorkville Road regarding this complaint and would contact the building inspector to determine if any action could be taken on the property located at 17806 Old Yorkville Road.
- The most recent communication from the Racine County Development Services Department regarding the upcoming land use plan and conditional use permit application deadlines for the owner of the property located at 18917 Spring Street (CTH C). The Board requested that Racine County's Economic Development and Land Use Planning Committee act upon these applications before they appear before the Town Board and Plan Commission for their consideration.

### **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

### **Adjournment**

***Motion (Gruhn, McMahon) to adjourn, MC.*** The meeting was adjourned at 7:11 p.m. The next scheduled Town Board meeting is Monday, June 8, 2015, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*