

## MINUTES

TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
WEDNESDAY, OCTOBER 29, 2014

### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

### Roll Call

The following Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Laura Million and Logan Dawson representing the Racine County Economic Development Corporation, Scott Chase, Yorkville Stormwater District Chair Steve Nelson and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (McMahon, Gruhn) to approve the October 13, 2014 and October 24, 2014 Town Board meeting minutes as submitted, Motion Carried (MC).*

### Approval of Town Invoices

*Motion (McMahon, Gruhn) to approve payment of Town invoices in the amount of \$22,081.87, MC.*

### Approval of Stormwater Invoices

*Motion (Gruhn, McMahon) to approve payment of Stormwater invoices in the amount of \$600.00, MC.*

### New and Unfinished Business – Discussion and possible action on all of the following:

#### 2014 Racine County Economic Development Corporation semi-annual report

Laura Million and Logan Dawson of the Racine County Economic Development Corporation (RCEDC) provided a semi-annual update of RCEDC activities and outlined some of the services RCEDC provides.

*No formal action was taken by the Town Board on this agenda item.*

#### Proposal and contract submitted by the Racine County Economic Development Corporation for 2015 economic development technical assistance

Dawson noted that this contract includes a 3% fee increase over the 2014 RCEDC contract.

***Motion (McMahon, Gruhn) to approve the proposal and contract submitted by the Racine County Economic Development Corporation for 2015 economic development technical assistance, MC.***

**Proposal and contract submitted by Patrick W. Romenesko for the 2014 financial audit of the Town General Fund, Stormwater Utility District Fund, Water Utility District Fund and Sewer Utility District Fund**

McKinney noted that this contract includes no cost increases over the 2013 audit contract.

***Motion (Gruhn, McMahon) to approve the proposal and contract submitted by Patrick W. Romenesko for the 2014 financial audit of the Town General Fund, Stormwater Utility District Fund, Water Utility District Fund and Sewer Utility District Fund, MC.***

**Proposal and contract submitted by the Village of Union Grove for rental of the Town of Yorkville's office space within the Union Grove Municipal Center**

McKinney noted that several items within this contract still required changes, including its term, the leased premises described within it and when each rent increase would take effect.

***Motion (McMahon, Hansen) to request that the proposal and contract submitted by the Village of Union Grove for rental of the Town of Yorkville's office space within the Union Grove Municipal Center be amended to run on a calendar year basis and to table this proposal and contract until such time as that change and any other necessary changes are made, MC.***

**Pay request #3 (final) submitted by Black Diamond Group for the 50<sup>th</sup> Road and Braun Road paving and drainage projects**

McKinney noted that this pay request should be tabled until the next Town Board meeting.

***Motion (Gruhn, McMahon) to table Pay Request #3 (Final) submitted by Black Diamond Group for the 50<sup>th</sup> Road and Braun Road paving and drainage projects, MC.***

**Establishing an ordinance requiring reimbursement to the Town of Yorkville for calling a special meeting of the Town of Yorkville Plan Commission**

McKinney noted that the Town pays Plan Commission members for all scheduled Plan Commission meetings. He asked whether the Board felt it would be appropriate to require that applicants submitting items for Plan Commission and Town Board consideration pay any costs incurred by the Town if the applicants requested a meeting with the Plan Commission outside of its normal monthly meeting schedule. The Board felt that applicants should be responsible for paying for those expenses and discussed various issues related to such a policy, including whether such requests should come before the Town Board first, establishing standards by which such a meeting would be permitted, whether any applications normally considered by the Plan Commission and the Town Board could be considered only by the Town Board, and establishing standards for which types of applications would be considered outside of the normal Plan Commission meeting schedule.

***Motion (Hansen, McMahon) to instruct the Clerk-Treasurer and the Town's attorney to work together to draft an ordinance creating procedures on how to address requests made by applicants for special meetings of the Town of Yorkville Plan Commission, MC.***

#### **Requests for brush removal within Town road rights-of-way**

The Board discussed a request from a resident asking that brush be cleared from the right-of-way near his driveway due to visibility issues. Hansen noted that he would contact Racine County Public Works to request that they clear this brush.

***No formal action was taken by the Town Board on this agenda item.***

#### **2015 Yorkville Stormwater Utility District Fund annual budget**

Yorkville Stormwater Utility District Chair Steve Nelson presented the 2015 Stormwater Utility District Fund annual budget to the Board and provided summaries of proposed revenues and expenditures.

***Motion (McMahon, Gruhn) to approve the 2015 Yorkville Stormwater Utility District Fund annual budget as submitted, MC.***

#### **Shawn Roberts Lawn and Tree, Inc. receivership and completion of the East Branch of the Root River Canal obstruction clearing project**

Nelson noted that the receivership for Shawn Roberts Lawn and Tree will be over by the end of this year. He added that the Yorkville Stormwater Utility District plans to have Shawn Roberts complete the obstruction clearing project on the East Branch of the Root River Canal this winter.

***No formal action was taken by the Town Board on this agenda item.***

#### **Rescheduling of the November 10, 2014 joint Town Board/Plan Commission meeting**

McKinney noted that the November 10 meeting conflicts with a meeting in Kenosha County that evening where the new weight limits for implements of husbandry will be discussed.

***Motion (Hansen, McMahon) to reschedule the start time of the November 10, 2014 joint Town Board/Plan Commission meeting to 5:30 p.m., MC.***

#### **Reports**

**Code Enforcement Officer's Report:** The Code Enforcement Officer was not present to provide his report to the Board.

**Engineer's Report:** The Engineer was not present to provide his report to the Board. The Board discussed several issues in his absence, including the following:

- Concerns regarding drainage on the property located at 2319 Raymond Avenue
- Collapsing culvert at the intersection of Braun Road and South Sylvania Avenue
- Potentially damaged drain tile and eroding shoulders along 51<sup>st</sup> Drive south of Spring

Street

- Installation of an unauthorized driveway on Two Mile Road east of Twin Waters Lane

**Clerk's Report:** McKinney provided his report to the Board. He discussed the following:

- Complaint from a resident regarding evening shooting at the Wisconsin Sportsman's property, located at 16010 Durand Avenue
- Scheduling a meeting between the Town Board and Racine County Public Works regarding snow plowing and street salting. The Board requested that a meeting be scheduled for Wednesday, November 19, 2014, at 9:00 a.m. at Racine County's Ives Grove office building.
- Delay of Town Board and Plan Commission consideration of the request for a conditional use permit for the property located at 15230 Ives Grove Road until such time as the application fee is paid to the Town
- Request for a conditional use permit to be considered by the Town Board and Plan Commission in December for the property located at 14314 Spring Street
- Planned vacation time to be used in September 2015

#### **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

#### **Adjournment**

***Motion (Hansen, McMahon) to adjourn, MC.*** The meeting was adjourned at 7:06 p.m. The next scheduled Town Board meeting is Monday, November 10, 2014, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*