

MINUTES

**TOWN OF YORKVILLE
JOINT TOWN BOARD/PLAN COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
THURSDAY, JULY 17, 2014**

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

Roll Call

The following Board members were present: Peter Hansen and Terrence McMahon. Sherry Gruhn was absent. The following Plan Commission members were present: Peter Hansen, Douglas Nelson, Gary Fink and Robert Root. Sherry Gruhn, Barbara Geschke and Nathan Skewes were absent. Also present were Alex Rothstein representing the Southeastern Wisconsin Invasive Species Consortium, Yorkville Stormwater District Chair Steve Nelson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Hansen, McMahon) to approve the following Town Board meeting minutes as submitted: June 23, 2014 Closed Session; June 23, 2014 Open Session; July 3, 2014, Motion Carried (MC).

Financial Report

Motion (McMahon, Hansen) to approve the June Town financial report as submitted, MC.

Approval of Town Invoices

Motion (McMahon, Hansen) to approve Town invoices in the amount of \$52,032.66, MC.

Approval of Stormwater Invoices

McKinney noted that no stormwater invoices were submitted to the Town Board for approval.

No formal action was taken by the Town Board on this agenda item.

New and Unfinished Business – Discussion and possible action on all of the following

Southeastern Wisconsin Invasive Species Consortium presentation

Alex Rothstein appeared on behalf of the Southeastern Wisconsin Invasive Species Consortium (SEWISC) to provide information on invasive plants along Town roadways. He noted that SEWISC volunteers tour local roadways to identify and catalog invasive plants. He presented information on various species of common invasive plants, including Common

and Cut-Leaved Teasel, Japanese Knotweed, Wild Parsnip and Common Reed Grass. Rothstein also discussed invasive plant management techniques and provided a map showing areas within the Town where invasive plants have been found.

No formal action was taken by the Town Board on this agenda item.

2014-2015 Annual Operator License Applications for the following:

- Jordan Flannery
- Natasha Helbling
- Lauren Lien
- Gerald Werner

Motion (McMahon, Hansen) to approve annual 2014-2015 Operator Licenses for the following applicants: Jordan Flannery, Natasha Helbling, Lauren Lien, and Gerald Werner, MC.

Revisions to existing Town road speed limits

McKinney provided a summary of the process involved in changing speed limits on Town roads. He noted that State Statutes require that local municipalities conduct speed and engineering studies as a prerequisite for changing speed limits. The Board instructed McKinney to contact the Wisconsin Towns Association to ask whether any circumstances exist where a speed and engineering study is not required prior to changing speed limits. The Board also asked McKinney to contact the Town's engineer to ask whether his firm conducts speed and engineering studies. The Board questioned whether conducting a traffic count and speed study would satisfy this requirement. The Board discussed whether to include funds in the 2015 annual budget to conduct any necessary speed and engineering studies.

No formal action was taken by the Town Board on this agenda item.

Racine County Public Works Department quotes for 2014 Town road maintenance work

The Board discussed the shoulder repair quote provided by the Racine County Public Works Department. The Board agreed on several shoulder projects that should be completed in 2014, but opted against completing shoulder work on several other roads in 2014, including Raynor Avenue, Forest View Circle, 65th Court, and at the 65th Drive and 2 Mile Road intersection. Doug Nelson informed the Board that there was a washout on the south side of 58th Road near his home. McMahon noted that he would inspect this site.

Motion (Hansen, McMahon) to authorize the Racine County Public Works Department to complete the following shoulder work on Town roads in 2014: full shoulder work on 57th Drive from STH 11 to CTH KR; spot shouldering at the west intersection of 58th Road and 56th Road; shoulder grading on 67th Drive between CTH A and CTH C; shoulder grading and spot shouldering on North Colony Avenue; full shoulder work on Church Road near USH 45, MC.

Reports

Code Enforcement Officer's Report: The Code Enforcement Officer was not present to provide his report. McKinney provided the Code Enforcement Officer's report in his absence. He noted that the municipal court trial involving the property owner at 17806 Spring Street would be heard in Mount Pleasant municipal court, due to a request from the property owner for a judicial substitution. He also noted that the Code Enforcement Officer contacted the property owner at 1131 55th Drive regarding overgrown vegetation on the property, adding that the property owner will cut the vegetation as soon as he completes repairs on his lawnmower. He noted that the Code Enforcement Officer is attempting to contact the property owner at 15318 Kingston Way regarding overgrown vegetation on that property.

He also noted that the Code Enforcement Officer contacted a property owner regarding site disturbance work occurring on both sides of 69th Drive to the south of 4712 69th Drive, which included tree removal and erection of a fence in the drainage way. He added that the property owner stated that he was doing this work to clear out the culvert draining the west side of 69th Drive and to keep the drainage way free of debris. The Board discussed a letter sent to the property owner by the Wisconsin Department of Natural Resources, which stated that some of the work done by the property owner disturbed a wetland. The Board agreed that no action was necessary on this issue as long as the property owner ceased any work in the right-of-way, moved all equipment and material out of the right-of-way, and satisfied any requirements placed upon him by the Wisconsin Department of Natural Resources.

Building Inspector's Report: The Building Inspector was not present to provide his report.

Motion (Hansen, McMahan) to accept the Building Inspector's report as submitted, MC.

Engineer's Report: The Engineer was not present to provide his report.

Clerk's Report: McKinney provided his report to the Board. He noted that the Racine County Economic Development and Land Use Planning Committee has an item on their next meeting agenda to discuss whether to schedule a public hearing and consider action to revoke the conditional use permit of the property located at 14017 Durand Avenue, which permits the property owner to operate a motel and campground there. Yorkville Stormwater District Chair Steve Nelson noted that he has attempted to contact the receiver for Shawn Roberts Lawn and Tree but has at least confirmed that the business is in receivership. Nelson added that he plans to investigate whether the business can complete their contract for the drainage project on the East Branch of the Root River Canal while in receivership. He and the Board discussed whether the existing contract with Shawn Roberts Lawn and Tree is void given the receivership status of the property and given that this business is no longer covered by a valid certificate of insurance. He and the Board also discussed the status of the surety bond that was included with this contract. Nelson asked for permission to contact the Town's attorney to ask him to make a determination on the status of the existing contract with Shawn Roberts Lawn and Tree. He added that Shawn Roberts has proposed to spray the canal soon to control vegetation growth there.

Motion (McMahan, Hansen) to authorize the Yorkville Stormwater District Chair to contact the Town's attorney to discuss issues related to the existing contract with Shawn Roberts Lawn and Tree for clearing the East Branch of the Root River canal

and to authorize the Yorkville Stormwater Utility District to move forward with a vegetation spraying contract with Shawn Roberts Lawn and Tree, MC.

McKinney noted that Hansen sent correspondence to the Central Racine County Health Department indicating the Town's interest in participating in that agency's public health services starting January 1, 2015. He also noted that the road repair and ditch restoration work at 707 Deer Path has been completed, adding that the Town's engineer finds the work to be acceptable. The Board requested that McKinney contact the Racine County Public Works Department to determine how much to bill the property owner there for the completed work.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Fink, McMahon) to adjourn, MC. The meeting was adjourned at 7:05 p.m. The next regularly scheduled Town Board meeting is Monday, July 28, 2014, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer