

MINUTES

**TOWN OF YORKVILLE
TOWN BOARD
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, FEBRUARY 24, 2014**

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

Roll Call

The following Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Gordy Allen representing American Cancer Society, Dave Flannery representing Apple Holler, Constable Terrence O'Brien, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the February 10, 2014 joint Town Board/Plan Commission meeting minutes as submitted, Motion Carried (MC).

Approval of Town Invoices

Motion (McMahon, Gruhn) to approve Town invoices in the amount of \$10,321.46, MC.

Approval of Stormwater Invoices

Gruhn requested that McKinney wait to release the payment to Shawn Roberts Lawn and Tree Service until after the Yorkville Stormwater Utility Commission meets this coming Wednesday.

Motion (Gruhn, McMahon) to approve Stormwater invoices in the amount of \$7,370.67, MC.

New and Unfinished Business – Discussion and possible action on all of the following

Special Event Permit application submitted by the American Cancer Society for a Relay for Life at the Racine County Fairgrounds, 19805 Durand Avenue, from 6:00 p.m. on May 30, 2014 to 10:00 a.m. on May 31, 2014

Gordy Allen appeared on behalf of the American Cancer Society regarding this application. He noted that this is the first year the event will be held at the Racine County Fairgrounds rather than at Union Grove High School. He added that teams of participants will be walking on a route in the middle of the fairgrounds. He noted that there will be music provided by a DJ during the entire event but added that the music will only be broadcast from two speakers along the route. He added that the event has not received any noise complaints in the past. He noted that participants will camp in designated areas along the walking track.

Motion (McMahon, Gruhn) to approve the application for a Special Event Permit submitted by the American Cancer Society for a Relay for Life at the Racine County Fairgrounds, 19805 Durand Avenue, from 6:00 p.m. on May 30, 2014 to 10:00 a.m. on May 31, 2014, MC.

Annual Special Event Permit application submitted by Dave Flannery for Apple Holler, 5006 South Sylvania Avenue

Dave Flannery appeared on behalf of Apple Holler regarding this application. He noted that this permit would cover events that are held every year, including dinner theaters, children's shows and musical performances. The Board informed Flannery of a complaint they received several months ago from the Union Grove-Yorkville Fire Department regarding vehicles parked in front of Apple Holler on South Sylvania Avenue. Flannery noted that he will work with the Racine County Sheriff's Department to ensure that vehicles are directed into designated parking areas on the premises.

Motion (Hansen, McMahon) to approve the application for an annual Special Event Permit submitted by Dave Flannery for Apple Holler, 5006 South Sylvania Avenue, MC.

Resolution 01-2014 amending the 2013 budget for the Town of Yorkville General and Sewer Utility Funds

McKinney noted that these amendments will correct line item expenditures in the 2013 General and Sewer Utility Fund budgets where the funds expended currently exceed the funds budgeted.

Motion (McMahon, Gruhn) to approve Resolution 01-2014 as submitted, MC.

Proposal and contract submitted by WE Energies for streetlight installation at the 2 Mile Road/Forest View Circle intersection

McKinney noted that the cost of installing this streetlight would be \$1,966.51, which covers the costs of labor and of relocating a transformer that is currently on the same pole where the streetlight will be placed. He added that this expenditure may require a budget transfer later in the year as the budget for streetlight expenses in 2014 is \$15,000.00 and the expenditures for streetlights in 2013 was \$15,258.00.

Motion (Hansen, Gruhn) to approve the proposal and contract submitted by WE Energies for streetlight installation at the 2 Mile Road/Forest View Circle intersection, MC.

Collection of delinquent mobile home parking fee balances

The Board discussed the listing of delinquent mobile home parking fee balances provided by McKinney. They also discussed the procedure involved in collecting those balances, which included small claims action. O'Brien noted that the cost of filing a small claims action was roughly \$90.00 to \$125.00. The Board asked McKinney to send letters to each resident that the Town would pursue small claims action against and to the mobile home park owner to make them aware of this decision and to provide them with 30 days to respond.

Motion (Hansen, McMahon) to pursue small claims action against all mobile home residents with parking fee balances that are at least twelve months delinquent and are at least \$400.00, to provide an option to those residents to enter into a payment arrangement with the Town whereby they may pay off their delinquent and current balances over a period of twenty-four months, and to charge a one percent penalty to all balances for those residents for each month their fee balances are delinquent, MC.

Enforcing conditions of a variance issued to Arthur Lechner, Jr. on January 3, 1989 for an automobile wholesale business

O'Brien noted that he conducted a site visit to count the number of vehicles kept on the property and to determine whether the number of vehicles kept on the property for business purposes exceeded the four that were allowed in the variance granted by Racine County in 1989. He added that there were possibly five vehicles near the house that are not for personal use and another vehicle in the woods behind the home that appeared to be abandoned. He noted that he would talk to the property owner to request that he remove any excess vehicles from the property before forwarding this issue to Racine County for enforcement action.

No formal action was taken by the Town Board on this agenda item.

Reports

Constable's Report: O'Brien provided his report to the Board. He noted that he conducted a site visit at the property at 1932 51st Drive and reported that there were still several boats on the property. He added that there may be an agreement in place between the property owner and the Town attorney regarding a timeline for removing the boats from the property but added that he did not know whether that agreement had expired. He also reported that the abandoned boat kept on the property at 5006 South Sylvania Avenue would be removed by the owner.

Engineer's Report: Madsen provided his report to the Board. He informed the Board that bids for the two 2014 road reconstruction projects will be opened on March 4. He noted that he attempted to contact Dan Neider to find out who installed the concrete driveway aprons that need to be altered when the final course of asphalt is completed in the Stonecrest Shores subdivision. Hansen noted that he would get an update from Julie Anderson at the Racine County Public Works Department regarding whether bridge aid funds designated for one project could be used for another.

Clerk's Report: McKinney provided his report to the Board. He noted that he spoke to a Community State Bank representative regarding the methods available to sewer utility customers for paying their sewer bills automatically. He noted that customers could pay by setting up a recurring automatic bill payment through their financial institution, by having their financial institution initiate a transfer into the Sewer Utility's checking account or by having the Sewer Utility initiate a transfer from the customer's financial institution account into the Sewer Utility's checking account. Due to the security and cost issues McKinney identified with the two transfer options, the Town Board recommended that McKinney encourage Sewer Utility customers to pay by way of a recurring automatic bill payment.

Other – Comments, questions and suggestions

No comments, questions or suggestions were offered.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 6:40 p.m. The next regularly scheduled Town Board meeting is Monday, March 10, 2014, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer