

MINUTES

**TOWN OF YORKVILLE
JOINT TOWN BOARD/PLAN COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, FEBRUARY 10, 2014**

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

Roll Call

The following Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. The following Plan Commission members were present: Peter Hansen, Sherry Gruhn, Gary Fink, Douglas Nelson, Barbara Geschke and Robert Root. Nathan Skewes was excused. Also present were Yorkville Stormwater District Chair Steve Nelson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the January 24, 2014 and January 27, 2014 Town Board meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (McMahon, Gruhn) to approve the January Town financial report as submitted, MC.

Approval of Town Invoices

Motion (Gruhn, McMahon) to approve Town invoices in the amount of \$117,719.81, MC.

Approval of Stormwater Invoices

Motion (Gruhn, McMahon) to approve Stormwater invoices in the amount of \$1,194.20, MC.

New and Unfinished Business – Discussion and possible action on all of the following

Town policy on General Fund reserve balance

McKinney noted that the general standard for a fund reserve balance is that it should be approximately 17% of annual expenditures. He added that the Town fund reserve balance was 17.86% at the end of 2012 and has grown significantly in 2013 due to unbudgeted bridge aid receipts and higher than expected building permit revenues. The Board discussed options regarding management of this balance, which include maintaining it or applying it towards future road or building construction expenses.

No formal action was taken by the Town Board on this agenda item.

Spring weight limit restrictions on Town roads

The Board discussed whether a seasonal weight limit reduction would be necessary on Town roads in spring due to the current road and weather conditions. They concluded that a seasonal

weight limit reduction was not warranted at this time. The Board also discussed issues related to overweight vehicles using Town roads and legislation currently being considered that would increase the weight limits on roadways for farming equipment.

No formal action was taken by the Town Board on this agenda item.

Scheduling of 2014 Town Road inspection

The Board agreed to conduct their 2014 Town road inspection on Tuesday, April 8, 2014, beginning at 10:00 a.m.

No formal action was taken by the Town Board on this agenda item.

Reports

Constable's Report: McKinney provided the Constable's report in his absence.

Building Inspector's Report: The Building Inspector was not present to provide his report.

Motion (Hansen, McMahan) to accept the Building Inspector's report as submitted, MC.

Engineer's Report: The Engineer was not present to provide his report.

Clerk's Report: McKinney provided his report to the Board. He noted that he has not heard back from WE Energies on whether a streetlight could be placed on the electrical pole at the intersection of Two Mile Road and Forest View Circle. He informed the Board that the Town's audit will be conducted on February 27 and 28. He noted that he met with Rick Pope of Gemineye Design regarding the Town's new website, who said that the website should be online in about two months. He informed the Board that Scott Chase told him that he planned to serve on the Western Racine County Health Department's Board of Health at least through the end of 2014.

He noted that he spoke to Curtis Glassen of Glassen Consulting, who advised him that the Town should strongly consider replacing their existing server. McKinney added that he would contact both Glassen Consulting and the Racine County Information Systems Department to solicit quotes from them for the cost of a new server. He informed the Board of a foreclosure notice he received for the softball complex and motel at the intersection of STH 11 and South Sylvania Avenue. He noted that the March joint Town Board/Plan Commission agenda will include a request to extend a conditional use permit to allow use of a property on Braun Road for clay extraction. He informed the Board that he received a complaint regarding lighting on a commercial property near the intersection of USH 45 and CTH C that was affecting neighboring residential properties. He added that the complaint has been forwarded to the Racine County Planning and Development Department for their review.

Other – Comments, questions and suggestions

No comments, questions or suggestions were offered.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 6:59 p.m. The next regularly scheduled Town Board meeting is Monday, February 24, 2014, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer