

## MINUTES

TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
THURSDAY, OCTOBER 17, 2013

### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 8:00 a.m.

### Roll Call

The following Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present were Racine County Information Systems Director Terry DeBrabander and Clerk-Treasurer Michael McKinney.

### New Business – Discussion and possible action on all of the following

#### **Meeting with Racine County Information Systems Director Terry DeBrabander regarding Racine County Information Systems services**

DeBrabander provided a summary to the Board of the services that Racine County Information Systems provides to municipal customers. He noted that he charges customers on a time and material basis. DeBrabander and the Board also discussed the information systems services currently provided to the Town and the steps that may be necessary to change information systems service providers.

***No formal action was taken by the Board on this agenda item.***

#### **Contract submitted by Racine County Information Systems for Information Systems services**

The Board instructed McKinney to contact the Village of Union Grove to discuss what changes may be necessary if the Board opted to go with a new information systems service provider.

***No formal action was taken by the Board on this agenda item.***

### Old Business – Discussion and possible action on all of the following

#### **Proposal and contract submitted by Midwest Snow Control for snow removal at the Town's waste collection site, 19040 Spring Street**

McKinney noted that the proposal submitted by Midwest Snow Control gave customers the choice of being billed on an hourly or by-the-job basis for snow removal and on a by-the-pound or by-the-job basis for salt spreading. He added that the contract also gives the client the option of controlling when salt would be used. Hansen added that he spoke to Waste and Recycling Site Manager Gerald Karwowski, who said that he was very satisfied with the service that Midwest Snow Control provides.

***Motion (Hansen, McMahon) to approve the contract submitted by Midwest Snow Control for snow removal at the Town's waste collection site, 19040 Spring Street, and to select the following options therein: to use the hourly rate for snow removal, to use the per pound rate for salt spreading, and to grant the discretion to Midwest Snow Control to determine whether to apply salt when at the site, MC.***

## **Proposals for 2013-2014 Property, Liability and Workers Compensation Insurance**

McKinney noted that the original proposals submitted by The Horton Group and Rural Mutual Insurance did not change since neither company provided updates to their proposals.

***Motion (Hansen, Gruhn) to approve the Property, Liability and Workers Compensation Insurance proposal submitted by the Horton Group, MC.***

## **2014 Annual Town Budget**

The Board reviewed the updated budget. Several budget items were discussed, including proposed general government outlay expenditures and employee wages. McKinney noted that proposed outlay expenditures were increased in the updated budget to reflect the need to potentially spend \$4,000 to \$5,000 to purchase and install a new computer server in 2014. The Board chose to do the following in respect to employee wages: to potentially grant up to a \$500.00 raise to the Clerk-Treasurer effective July 1, 2014, or thereafter; to grant a 2% raise to the Deputy Clerk-Treasurer effective July 1, 2014; and to grant a \$0.25 raise to Waste and Recycling Site employees Gerald Karwowski, Erica Karwowski, and Aria Rundle, effective January 1, 2014.

The Board discussed their preferences for several road reconstruction projects in 2014, including the easterly 1 ½ miles of Braun Road and the easterly 1 ½ miles of 50<sup>th</sup> Road. The Board also discussed potential road work on 58<sup>th</sup> Road in 2014 but felt that this would only be feasible if the Town received Bridge Aid funding for the project next year. The Board also tentatively discussed other upcoming reconstruction projects, including Grandview Parkway and 69<sup>th</sup> Drive. The Board also discussed whether the Town Engineer should make a determination on when work should be done on Grandview Parkway. The Board discussed continued issues related to prohibited truck traffic traveling on Two Mile Road and 50<sup>th</sup> Road and questioned whether more signage or a County or State audit on those roads is necessary. Their discussion also included potential road shouldering projects in 2014, including 57<sup>th</sup> Drive.

***Motion (McMahon, Gruhn) to preliminarily approve the 2014 Annual Town Budget as submitted and to preliminarily set the 2013 payable 2014 tax levy at \$1,012,781.00 and the 2014 Town budget expenditures at \$1,400,060.41, MC.***

## **New Business – Discussion and possible action on all of the following**

### **Scheduling a Public Hearing for presentation of the 2014 Annual Town Budget**

**Scheduling a Special Town Elector Meeting for the purposes of setting the 2013 payable 2014 Tax Levy, setting 2014 Highway Expenditures, approving 2014 Highway Expenditures in excess of those permitted by State Statute 82.03(2) and for any other purpose**

## **Scheduling a Town Meeting for the purposes of approving the final 2014 Annual Town Budget**

***Motion (Hansen, Gruhn) to schedule the following for Monday, November 18, 2013, beginning at 7:00 p.m.: a Public Hearing for presentation of the 2014 Annual Town Budget; a Special Town Elector Meeting for the purposes of setting the 2013 payable 2014 Tax Levy, setting 2014 Highway Expenditures, approving 2014 Highway Expenditures in excess of those permitted by State Statute 82.03(2) and for any other purpose; and a Town Meeting for the purposes of approving the final 2014 Annual Town Budget, MC.***

### **Other – Comments, questions and suggestions**

McMahon noted that he attended a presentation given by the Wisconsin Towns Association (WTA) regarding cell towers. He added that a staff attorney for the WTA recommended that municipalities update their cell tower ordinances to include the most recent State law updates. McMahon noted that the staff attorney also recommended that towns update their ordinances to require that applicants receive town approval before beginning their projects. The Board instructed McKinney to contact the Town Attorney to request that he research this issue and draft updates to the Town's ordinances accordingly.

Gruhn noted that the 2014 Yorkville Stormwater Utility District budget was complete and ready for Town Board approval. She requested that the budget be added to the Town Board agenda for their October 28<sup>th</sup> meeting and, if necessary, to the agenda for their November 18<sup>th</sup> meeting.

McKinney asked the Board when road condition ratings are updated in the Wisconsin Information System for Local Roads (WISLR). The Board noted that those ratings are updated after the Board holds their annual road tour in April.

### **Adjournment**

***Motion (McMahon, Hansen) to adjourn, MC.*** The meeting was adjourned at 9:23 a.m. The next regularly scheduled Town Board meeting is Monday, October 28, 2013, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*