

## MINUTES

### TOWN OF YORKVILLE TOWN BOARD SPECIAL MEETING TOWN BOARD ROOM MONDAY, OCTOBER 7, 2013 9:00 AM

#### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 9:00 a.m.

#### Roll Call

The following Board members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Also present was Clerk-Treasurer Michael McKinney.

#### New Business – Discussion and possible action on all of the following

##### Proposals for 2013-2014 Property, Liability and Workers Compensation Insurance

The Board reviewed proposals submitted by The Horton Group and Rural Mutual Insurance for property, liability and workers' compensation insurance. McKinney noted that The Horton Group was still working on proposals from other insurance providers but added that the Board could act on the two proposals already submitted. The Board opted to delay their decision until the other proposals were completed.

***No formal action was taken by the Board on this agenda item.***

##### 2014 Annual Town Budget

The Board reviewed the proposed budget. Several budget items were discussed, including proposed revenues for agricultural land use charges, general business licenses and permits, building permits, and dog licenses. Proposed expenditures that were discussed included the following: employee wages, health insurance, assessor expenses, property insurance, building inspection services, highway construction, highway maintenance, snow removal expenses, stormwater district expenses, garbage and recycling disposal, Racine bus services and public health services.

The Board discussed holding a meeting with the Constable to discuss tracking the Constable's time spent performing Town business. The Board also discussed whether borrowing was a viable funding option for future road construction projects. The Board felt that borrowing was not a necessary option at this time. The Board discussed several potential road reconstruction projects for 2014, including Braun Road, 59<sup>th</sup> Road and Grandview Parkway.

The Board discussed and expressed support for several budget-related items, including spending approximately \$3,000 to update the Town website, spending approximately \$1,900 to purchase a second copy of the Town's existing accounting software for the Clerk-Treasurer and changing vendors for IT services. The Board discussed and did not support

several other budget-related items, including purchasing new accounting and utility billing software for \$20,500 and joining the Greater Union Grove Area Chamber of Commerce.

***No formal action was taken by the Board on this agenda item.***

### **Scheduling a Public Hearing prior to approval of the 2014 Annual Town Budget**

The Board requested that McKinney schedule a second budget meeting on the morning of October 15<sup>th</sup> or October 17<sup>th</sup>. The Board also asked McKinney to have Racine County Information Systems Director Terry DeBrabander come to the next budget meeting to discuss providing IT services to the Town.

***No formal action was taken by the Board on this agenda item.***

### **Other – Comments, questions and suggestions**

McMahon noted that he received a complaint from a business owner regarding how the Town handled the report of water quality problems at his business and asked that McKinney contact the Water Utility Manager about these issues directly rather than having complainants contact the Water Utility Manager. The Board also discussed a timeline for the Clerk-Treasurer to move his office into the main office area, noting that it should be completed by the end of the year.

### **Adjournment**

***Motion (McMahon, Hansen) to adjourn, Motion Carried (MC).*** The meeting was adjourned at 10:54 a.m. The next regular Town Board meeting is Monday, October 14, 2013, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*