

# YORKVILLE STORM WATER UTILITY COMMISSION

## MEETING MINUTES

October 3, 2013

Chairman Steve Nelson called the meeting of the YSWUC to order at 6:00 p.m. Present were Chairman Nelson, Town Supervisor Sherry Gruhn, John Vyvyan, Tom Lauber and Art Green.

Minutes from the May 2 meeting were approved on a motion by John Vyvyan , seconded by Tom Lauber and carried.

Tom met with Tammy (Deputy Clerk) recently regarding numbers needed in order to prepare the budget for 2014. We were paying an hourly fee to the town for administrative hours that were used. However, since January 2013 there have been no hours compiled for payment. We know that there were some hours, but due to the fact that no record was done, we decided we would pay the town \$50/month to cover those administrative costs. Tom motioned and John seconded that we pay the Town \$600 annually for these administrative costs. This amount to be paid in December of each year starting in 2013. Motion carried.

We then began to work on the budget for 2014. Tom had a lot of the numbers ready for the committee to review. We went through each line item and were able to come up with a budget for the Town Board to approve. Tom will put the numbers together and distribute to committee members. Once we review these numbers, we can then put on the agenda for the October 28 Town Board meeting for approval. A copy of the budget will be included in the minutes when approved.

We then talked about the East Branch project and work done to date. There are definitely some concerns regarding work to date and before any additional work is done, we want to make sure all logs from the work done this past spring are picked up and removed from the fields.

The Racine County Drainage Board may be requiring a new assessment in the future. We budget \$8000 annually, and we will continue with this amount. If an assessment does come forward in the near future, we may borrow the assessment amount if our budgeted amount does not cover it.

Chairman Nelson will contact Jason Christensen from NMB to review the East Branch project. He will advise him that we are not happy with work to date, and find out what has been sprayed to date. Clean up work must be completed prior to start up of new work.

No other business came before the meeting. No new meeting was scheduled. We will advise when a new meeting will be scheduled.

The meeting was adjourned on a motion by Tom Lauber, seconded by John Vyvyan. Motion carried and the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Sherry Gruhn, Secretary