

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, MAY 16, 2017**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, DeBrabander) to approve the April 18, 2017 Sewer Utility District Commission meeting minutes as presented, MC.

Approval of Sewer Utility District Financial Reports

Motion (McMahon, DeBrabander) to approve the April Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, Gruhn) to approve Sewer Utility District invoices as amended in the amount of \$21,655.20, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Short Elliott Hendrickson (SEH) Final Compliance Alternatives Plan for Phosphorus

Hanson noted that SEH is currently working on this plan and will submit a final report to the Commission for their review at their June 20 meeting.

No formal action was taken by the Commission on this agenda item.

Resolution 2017-01 To Adopt the Findings of the 2016 Yorkville Sewer Utility District's Compliance Maintenance Annual Report

Hanson provided a summary of this report to the Commission. He noted that the primary causes of point reductions in this report were the January 2016 and April 2016 biochemical oxygen demand readings, the January 2016 total suspended solids readings and the

January 2016 ammonia readings, which were all in excess of the sewer utility's discharge permit limit for each category.

Motion (McMahon, Gruhn) to approve Resolution 2017-01 as presented, MC.

Daniels Sharpsmart solid waste disposal, storage or treatment permit application

McKinney stated that the Commission requested in 2016 to review all future permit applications for this applicant before their application was acted upon by the Town Board. He added that the Wisconsin Department of Natural Resources did not report any issues related to this operation in the last year. Hanson noted that the sewer utility has no direct authority over the release of odors coming from utility customers but recommended that any venting and/or exhaust piping be extended an additional twenty feet in the air to diffuse any odors coming from this facility before the odors impact neighboring property owners.

Motion (Gruhn, McMahon) to recommend that the Town Board approve the solid waste disposal, storage or treatment permit application submitted by Daniels Sharpsmart, with the condition that any venting and/or exhaust piping be extended an additional twenty feet in the air, MC.

2016 Sewer Utility Fund Annual Audit

McKinney stated that the 2016 Sewer Utility Fund annual audit showed an end-of-year 2016 cash balance for the sewer utility of \$350,007, which was \$81,643 higher than the end-of-year 2015 cash balance for the utility. He noted that the end-of-year 2016 cash balance increase was due partially to the increase in sewer utility charges in mid-2015.

Motion (Gruhn, DeBrabander) to approve the 2016 Sewer Utility Fund Annual Audit as presented, MC.

Scheduling a tour by the Sewer Utility District Commission of Yorkville Sewer Utility District facilities

Motion (Hansen, DeBrabander) to schedule the Sewer Utility District facilities tour on Tuesday, September 19, 2017, at 5:30 p.m., beginning at the Yorkville Sewer Utility treatment plant, located at 14100 Washington Avenue (STH 20), MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That Reesman's Excavating and Grading repaired the separated section of sewer main underneath Fawn Trail
- That several manhole markers are either damaged or missing and will be replaced
- That this year's upcoming commercial sewer sampling program will get underway soon
- That testing has been completed for the sewer utility's new discharge permit

Engineer's Report - The Engineer was not present to provide his report to the Commission.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 6:48 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, June 20, 2017, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer