

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, FEBRUARY 28, 2017**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen, Attorney Tim Pruitt and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, DeBrabander) to approve the January 17, 2017 Sewer Utility District Commission meeting minutes as presented, MC.

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Gruhn) to approve the January Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$26,818.23, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Short Elliott Hendrickson (SEH) proposal and agreement for a Final Compliance Alternatives Plan for Phosphorus

Hanson stated that the sewer utility will need to file a final compliance alternatives plan for phosphorus with the Wisconsin Department of Natural Resources by July 1. He noted that this report will include a recommended course of action for the sewer utility to follow as it pertains to future utility growth. He added that this agreement would authorize SEH to compile this plan on the sewer utility's behalf.

Motion (Hansen, McMahon) to approve the Short Elliott Hendrickson (SEH) proposal and agreement for a Final Compliance Alternatives Plan for Phosphorus as presented in an amount estimated to be \$33,100.00, MC.

Appointment of a new Yorkville Sewer Utility District Commissioner

The Commission requested that McKinney include a letter with the residential sewer utility bills to be mailed at the end of March that seeks someone to serve on the Yorkville Sewer Utility District Commission and the Yorkville Water Utility District Commission.

No formal action was taken by the Commission on this agenda item.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That the treatment plant's clarifier has been repaired and is working well
- That approximately 500 gallons of Sorb-X has been used in the last three to four months
- That he plans to have oil changes done soon on treatment plant equipment
- That new check valves have been ordered for the Evans Lane lift station to match those installed at the Deer Haven lift station last fall
- That the sewer utility's discharge permit with the Wisconsin Department of Natural Resources is up for renewal at the end of 2017
- That a new Wisconsin Department of Natural Resources area wastewater engineer has been appointed

Engineer's Report - Madsen noted that he had no information to report to the Commission.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 6:46 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, March 21, 2017, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer