

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, OCTOBER 18, 2016**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, DeBrabander) to approve the September 20, 2016 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Johnson) to approve the September Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Gruhn, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$39,559.42, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

2017 Sewer Utility Fund annual budget

Hanson presented the 2017 annual budget to the Commission. The Commission discussed proposed interest income revenues and proposed expenditures for employee wages. Hanson requested that the 2017 budget include an across-the board wage increase of four percent for all utility employees. He noted that utility employees are responsible for increasing amounts of testing and added that one employee has expressed an interest in becoming a certified operator.

Motion (McMahon, Johnson) to approve a 3.5-percent across-the-board wage increase for all utility employees, motion carried 4-1 with Hansen voting nay.

The Commission also discussed proposed expenditures for backflow licensing, check valve replacement in the Evans Lane lift station and aerator rebuilding.

Motion (Gruhn, Johnson) to approve the 2017 Sewer Utility Fund annual budget as presented, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That Mount Pleasant is considering a Hoods Creek watershed improvement project, which the utility discharges into
- That annual wet testing was completed in early October, which the utility passed
- That he will begin working on a report describing the utility's long-term plans
- That he received a proposal from Clearas Water Recovery, Inc. at a cost of \$5,000.00 for one week for a nutrient recovery demonstration trailer that uses algae to remove phosphorus and nitrogen from the secondary effluent stream. He noted that funds are designated in the 2017 budget for pilot testing. Hansen stated that he signed the agreement for this proposal yesterday and requested that the Commission approve it.

Motion (Johnson, Gruhn) to approve the Advanced Biological Nutrient Recovery Mobile Demonstration Agreement with Clearas Water Recovery, Inc. as presented, in an amount not to exceed \$5,000.00, MC.

- That he won an award from the Wisconsin Wastewater Operators' Association. The Commission requested that an article be included in the Town's fall newsletter recognizing Hanson for this award.

Engineer's Report - Madsen noted that he investigated a complaint regarding objectionable odors coming from a facility within the utility district, adding that he was able to identify the source of the odors. He added that the odors were the byproduct of steam sterilization and were not directly under the utility's jurisdiction.

Clerk's Report - McKinney reported to the Commission on the following:

- That two homes are currently under construction on Evans Lane and Marina Drive and will require connection to the utility in spring
- That he was contacted by a potential tenant of the vacant restaurant and bar located at 904 South Sylvania Avenue

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 7:23 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, November 15, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer