

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, JULY 19, 2016**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Terrence McMahon and Leo DeBrabander. Sherry Gruhn and Thomas Johnson were absent. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, DeBrabander) to approve the June 22, 2016 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Hansen) to approve the June Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$29,658.74, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Daniels Sharpsmart Wastewater Discharge Permit

Hanson stated that it is still not known whether the activities covered under the updated plan of operation for this facility as approved by the Wisconsin Department of Natural Resources will impact the sewer treatment plant. He noted that Daniels has been non-compliant regarding effluent pH levels for the last few weeks. He stated that the Wisconsin Department of Natural Resources has recommended that the utility establish a pre-treatment agreement related to the activities taking place at this facility. McKinney noted that he received a legal bill from the Town's attorney for approximately \$1,450 related to the review of these issues in June. The Commission opted to pay these expenses but instructed McKinney to send a letter to Daniels making them aware that they will be responsible for all future legal, engineering and professional charges related to the review of this issue.

No formal action was taken by the Commission on this agenda item.

2016 Wisconsin Department of Natural Resources Phosphorus Report Update

Hanson presented a report from SEH on their preliminary evaluation of phosphorus compliance alternatives. He noted that the Commission must choose a preferred option by July 1, 2017. He recommended implementing the most cost-effective option, which is making minimal upgrades to the sewer treatment plant, paying a phosphorus loading fee and applying for a phosphorus discharge variance.

No formal action was taken by the Commission on this agenda item.

Contract Amendment #1 to the SEH Phosphorus Minimization Study Professional Services Agreement

Hanson stated that this amendment authorizes an additional \$10,000.00 in expenditures on this phosphorus minimization study, which is in addition to the \$15,000.00 in expenditures previously authorized by the Commission. He noted that the results of this study must be reported to the Wisconsin Department of Natural Resources by July 1, 2017.

Motion (Hansen, McMahon) to approve Contract Amendment #1 to the SEH Phosphorus Minimization Study Professional Services Agreement as presented in the amount of \$10,000.00, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he received a notice of non-compliance from the Wisconsin Department of Natural Resources regarding effluent concentrations, adding that he replied to this notice
- That he plans to order additional Sorb-X this year for phosphorus treatment

Engineer's Report - Madsen stated that this year's commercial sewer sampling program will be completed this week.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Hansen) to adjourn, MC. The meeting was adjourned at 6:51 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, August 16, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer