

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
WEDNESDAY, JUNE 22, 2016**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Terrence McMahon, Thomas Johnson and Leo DeBrabander. Sherry Gruhn was absent. Also present were Michael Willkomm representing JC Stores, Alan Larosee representing Daniels SharpSmart, Don Menhorn representing Stericycle, Sewer Utility District Manager Gary Hanson, Attorney Elaine Ekes, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Johnson) to approve the May 17, 2016 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Johnson, McMahon) to approve the May Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$26,594.13, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

717 South Sylvania Avenue Sewer Service Charges

Michael Willkomm appeared before the Commission to discuss the sewer service charges assessed against his business and to ask whether there are any proposed updates to the existing charge structure. He stated that he is not able to pay the existing sewer service charges his business receives. Discussion focused on the Commission's efforts to identify a suitable alternative to operating the existing sewer utility as well as the time frame within which any changes would reasonably take effect. Hanson noted that the utility would need to have an alternative in place by 2022. Hansen stated that it would be at least two years before the Commission would decide on an alternative. The Commission also asked Willkomm whether he has taken any steps to reduce the impact his business has on the

sewer utility and whether he has adopted practices used by competitors to reduce their impact on sewer utilities. Willkomm stated that he has implemented best practices, such as low-flow showerheads. He also stated that his legal counsel advised him that he could file a complaint with the Wisconsin Public Service Commission for unreasonable or unjustifiable sewer utility service charges.

No formal action was taken by the Commission on this agenda item.

Daniels Sharpsmart Wastewater Discharge Permit

Alan Larosee appeared before the Commission regarding a modification made to the plan of operation for Daniels Sharpsmart's solid and infectious waste processing facility, which was approved by the Wisconsin Department of Natural Resources on September 22, 2015. He noted that this modification allows Daniels to open sealed reusable trace chemotherapy containers prior to treatment in order to reclaim them using a robotic decanter and wash station. He stated that no bulk chemotherapy wastes are being handled on-site, adding that any materials with chemotherapy wastes on them, such as clothing, are being disposed of in larger sealed containers and sent out-of-state for incineration. He noted that trace chemotherapy wastes are often discharged from chemotherapy patients into sewer systems by way of vomit, urine or feces. He stated that it is the responsibility of the facility generating the waste to ensure that no hazardous wastes are being sent to Daniels' facility. He noted that this facility is discharging approximately 3,500 gallons of effluent per day, which is the maximum allowed by the sewer utility under the current wastewater discharge permit.

Ekes stated that the current wastewater discharge permit with Daniels states that no pharmaceutical wastes or residues shall be discharged into the sewer system. She recommended that Daniels work with both the Town and Racine County to have the Town's wastewater discharge permit and Racine County's conditional use permit for Daniels modified. Hanson stated that he could contact someone at SEH that works with pharmaceutical-related issues. Hansen recommended that Hanson contact this individual for more information on this issue. Hanson recommended that the Solid Waste Disposal, Storage or Treatment Permit application submitted by Daniels being considered by the Town Board at their June 27 meeting be extended for 90 days to allow Daniels enough time to have their wastewater discharge and conditional use permits modified. The Commission agreed that Daniels' Solid Waste Disposal, Storage or Treatment Permit application being considered by the Town Board next week should be extended for a period of 90 days. Hanson noted that this facility has returned to weekly pH reporting, as pH levels in effluent coming from this facility have recently become more variable and have not been within acceptable limits. He added that sewer utility employees are conducting spot tests of Daniels' sewer effluent. The Commission recommended that they review all future Solid Waste Disposal, Storage or Treatment Permit applications from Daniels to make a recommendation to the Town Board on whether future applications should be approved.

No formal action was taken by the Commission on this agenda item.

Amendment #1 to the SEH Phosphorus Minimization Study Professional Services Agreement

Hanson noted that this amendment has not been completed.

No formal action was taken by the Commission on this agenda item.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he ordered parts for the Deer Haven lift station

Engineer's Report - Madsen reported to the Commission on the following:

- That his firm is currently working on this year's commercial sewer sampling program
- That Bane Nelson conducted a routine inspection of the clarifier at the sewer treatment plant

Clerk's Report - McKinney reported to the Commission on the following:

- That quarterly sewer utility bills will be mailed at the end of the month
- That he is working on a notice to be sent to residential sewer utility customers regarding the flushing of disposable wipes into the sewer system
- That he is working on a notice to be sent to commercial sewer utility customers with their June 30 bills regarding updates to their quarterly sewer service charges set to take effect July 1
- McKinney asked Ekes to research if any limitation exists on how long an unpaid sewer service charge balance could be held over by the sewer utility before it would need to be placed onto the tax roll in order to be collected

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Johnson) to adjourn, MC. The meeting was adjourned at 7:40 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, July 19, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer