

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, MARCH 15, 2016**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Thomas Johnson was absent. Also present were Dan Schaefer representing SEH, Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen, Attorney Elaine Ekes and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the February 17, 2016 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Gruhn) to approve the February Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Gruhn, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$23,870.73, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

2016 Wisconsin Department of Natural Resources Phosphorus Report Update

Dan Schaefer of SEH presented a preliminary report to the Commission regarding his work on the 2016 Wisconsin Department of Natural Resources Phosphorus Report. He discussed the revised compliance schedule for the reporting process, the proposed statewide phosphorus variance and the criteria used to determine whether sewer utilities would qualify for a variance, and the potential costs of various long-term sewer treatment plant alternatives, including taking no action, making upgrades to the existing sewer treatment plant or connecting to Racine's or Union Grove's sewer treatment plants. Hanson noted that any plan that does not expand the utility's current plant capacity would only allow for infill of the existing sewer service area.

No formal action was taken by the Commission on this agenda item.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he received a report yesterday of an accidental discharge of six gallons of a low-pH chemical into the sewer system that took place last week
- That he has had issues making purchases from Farm & Fleet, adding that he wanted to create a credit account at Menards to make future purchases. The Commission stated that they did not object to this. McKinney noted that he has already established a tax-exempt account there for this purpose and plans to apply for a credit account as well.

Engineer's Report - Madsen noted that he had no information to report to the Commission.

Clerk's Report - McKinney reported to the Commission on the following:

- That quarterly sewer utility bills will be mailed at the end of the month
- That he was contacted regarding the possible construction of a new home on a vacant lot on Evans Lane. He noted that he made the individual aware of the \$3,000.00 sewer connection charge.
- Whether he should send notice of the proposed 2016 repaving of a portion of Grandview Parkway to affected property owners with their water and sewer utility bills at the end of the month. The Commission instructed McKinney to send such a notice with the affected property owners' water and sewer utility bills.
- Whether he should notify commercial sewer utility customers of the updated sewer utility charges taking effect on July 1. The Commission instructed McKinney to send out notices to each commercial sewer utility customer in their bills mailed out in June.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, McMahon) to adjourn, MC. The meeting was adjourned at 7:52 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, April 19, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer