

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, JANUARY 19, 2016**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen, Attorney Tim Pruitt and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, McMahon) to approve the December 15, 2015 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Johnson) to approve the December Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, Gruhn) to approve Sewer Utility District invoices as presented in the amount of \$24,753.85, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Amendment #3 to the 2015 Sewer Utility Fund annual budget

Hansen noted that this amendment would transfer funds to cover lab testing and wage expenses.

Motion (McMahon, Gruhn) to approve Amendment #3 to the 2015 Sewer Utility Fund annual budget as presented, MC.

Rescheduling the February 16, 2016 Sewer Utility District Commission meeting

McKinney noted that the regularly scheduled meeting falls on the same evening as the February primary election.

Motion (Hansen, McMahon) to reschedule the February 16, 2016 Sewer Utility District Commission meeting to Wednesday, February 17, 2016, at 6:30 p.m., MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That work continues with the Wisconsin Department of Natural Resources to address issues identified in the sewer utility lab audit. He noted that biochemical oxygen demand samples will have to be sent out for analysis for the next six months.
- That approximately 1.2 million gallons of sludge were removed from the wastewater treatment plant in 2015
- That Paul Kent of Stafford Rosenbaum has been working with the Wisconsin Department of Natural Resources (DNR) on a Contested Case Stipulation for the Wisconsin Pollutant Discharge Elimination System Permit Water Quality-Based Effluent Limitation for Phosphorus. Pruitt noted that the DNR will establish a new phosphorus limit for the sewer utility to follow with an interim compliance schedule and a process for applying for a variance to exceed that phosphorus limit. He recommended that the Commission authorize Kent to proceed on this stipulation on behalf of the sewer utility. Hanson stated that he would conduct testing in the Hoods Creek watershed to identify sources of high phosphorus levels.

Motion (Hansen, DeBrabander) to authorize Paul Kent of Stafford Rosenbaum to enter into the Contested Case Stipulation for the Wisconsin Pollutant Discharge Elimination System Permit Water Quality-Based Effluent Limitation for Phosphorus with the Wisconsin Department of Natural Resources on behalf of the Yorkville Sewer Utility District, MC.

Engineer's Report - Madsen reported to the Commission on the following:

- He, Pruitt, Hanson and the Commission discussed various aspects of an updated plan for connecting to the Village of Union Grove's sewer utility, including the approval process involved, project costs, proposed sewer main location, whether ownership of the utility would be maintained by the sewer utility or transferred to Union Grove, and whether to assess any of the costs of this project against benefiting properties. The Commission opted to wait until after March 31 before considering any additional action on this proposal.
- That he continues to work on updated commercial sewer customer charges for 2016

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, Johnson) to adjourn, MC. The meeting was adjourned at 7:16 p.m. The next scheduled Sewer Utility District Commission meeting is Wednesday, February 17, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer