

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, DECEMBER 15, 2015**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, DeBrabander) to approve the November 17, 2015 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Johnson) to approve the November Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Gruhn, McMahon) to approve Sewer Utility District invoices as presented in the amount of \$21,902.65, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Amendment #2 to the 2015 Sewer Utility Fund annual budget

Hansen noted that this amendment would transfer funds to cover lab testing and equipment repair and maintenance expenses.

Motion (McMahon, Johnson) to approve Amendment #2 to the 2015 Sewer Utility Fund annual budget as presented, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That sewer system jetting, cleaning and televising have been completed. He noted that

no system leaks were discovered but added that there were eleven manhole leaks discovered. He stated that the leaking manholes were repaired in November. He added that there were no significant flow increases during the recent rain events.

- That phosphorus pilot testing is complete for the year, adding that the equipment used could reduce phosphorus levels enough to meet the standard established for the utility by the Wisconsin Department of Natural Resources but could not do so consistently. He noted that this equipment could only reach these levels by adding a polymer to the system, which is expensive and difficult to work with. He added that he could find less expensive polymers that could potentially treat the phosphorus with no extra treatment required. He noted that the testing trailer will be removed soon and added that the reports for this testing are being completed. He stated that he plans to schedule a pilot test again in March with a fuzzy filtration system. He noted that the phosphorus levels in the sludge from the treatment plant were significantly higher during this testing period.
- That SEH is beginning work on the updated phosphorus report due to the Wisconsin Department of Natural Resources on March 31. He noted that this report will include a facilities plan and implementation timeline.

Engineer's Report - Madsen reported to the Commission on the following:

- That he has not had an opportunity to work on an updated estimate for connecting to the Village of Union Grove's sewer utility. He noted that he planned to acquire updated air photo information from Racine County to aid in this project.
- That he was contacted regarding development of the proposed Whispering Woods subdivision on Spring Street (CTH C). He noted that when this development was first proposed and discussed, the Water Utility District Commission was opposed to extending water service to the subdivision.

Clerk's Report - McKinney reported to the Commission on the following:

- That quarterly sewer utility bills will be mailed at the end of the month
- That he responded to an open records request asking for sewer utility customer information. He noted that he denied the request since the Town's attorney argued that such information is confidential and protected against release.
- That two adjoining vacant parcels on Evans Lane may be combined into a buildable lot, which could result in another residential connection to the sewer system

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, Johnson) to adjourn, MC. The meeting was adjourned at 6:52 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, January 19, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer