

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, NOVEMBER 17, 2015**

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Terrence McMahon and Thomas Johnson. Sherry Gruhn and Leo DeBrabander were absent. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Hansen, Johnson) to approve the October 13, 2015 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Hansen) to approve the October Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, Johnson) to approve Sewer Utility District invoices as presented in the amount of \$38,133.75, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That phosphorus pilot testing will soon be ending for the year, adding that the equipment used could reduce phosphorus levels enough to meet the standard established for the utility by the Wisconsin Department of Natural Resources but could not do so consistently. He stated that he plans to schedule a pilot test again early next year with a sand filtration system.
- That sewer system jetting has been completed. He noted that no system leaks were discovered but added that there were several manhole leaks discovered. He stated that the leaking manholes would be repaired.
- That one manhole cover was raised and one valve at the Deer Haven lift station was replaced

- That work continues with the Wisconsin Department of Natural Resources to address issues identified in the recent sewer utility lab audit
- That Nick Carriker recently attended wastewater operator certification training
- That an updated phosphorus report is due to the Wisconsin Department of Natural Resources on March 31, 2016. He stated that he would like this report to include an estimate of the cost of connecting to the Village of Union Grove's sewer utility. The Commission authorized Madsen to begin working on an updated cost estimate of connecting the sewer utility to Union Grove's sewer utility.
- That he plans to have SEH prepare a contract for December's Commission meeting for compiling and filing of the 2016 Wisconsin Department of Natural Resources phosphorus report on behalf of the sewer utility

Engineer's Report - Madsen noted that a portion of Grandview Parkway would be resurfaced in 2016, adding that any necessary water or sewer utility repairs on that section of roadway should be done at that time. Hanson noted that four manholes could be repaired during this resurfacing.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Johnson, McMahon) to adjourn, MC. The meeting was adjourned at 6:45 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, December 15, 2015, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer