

## MINUTES

**TOWN OF YORKVILLE  
SEWER UTILITY DISTRICT COMMISSION  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, AUGUST 18, 2015**

### Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 5:30 p.m.

### Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Leo DeBrabander. Also present were Charles Boehm representing AECOM, Patrick Planton representing SEH, Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen, Attorney Tim Pruitt, Clerk-Treasurer Michael McKinney and one other attendee.

### Approval of Minutes

*Motion (McMahon, Johnson) to approve the July 21, 2015 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Sewer Utility District Financial Reports

*Motion (McMahon, Johnson) to approve the July Sewer Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (McMahon, Johnson) to approve Sewer Utility District invoices as presented in the amount of \$28,172.73, MC.*

### New and Unfinished Business – Discussion and possible action on all of the following:

#### **AECOM's Wastewater Treatment Plant Capacity Analysis**

Charles Boehm appeared before the Commission to provide a report on AECOM's wastewater treatment plant capacity analysis. He provided a summary of the capital, operation and maintenance costs the sewer utility would incur if they would connect to Mt. Pleasant's sewer interceptor east of I-94, including the following: connection charges, cost allocation charges, revenue sharing, future shared conveyance system upgrade costs, annual operation and maintenance costs, and flow-based quarterly sewer charges. He noted that some of those costs will vary based upon the amount of capacity purchased from Mt. Pleasant. He stated that the sewer utility could purchase capacity now and reserve capacity for a later time. He noted that Mt. Pleasant would be willing to work with the sewer

utility on this but added that they would need to determine if they had sufficient capacity and the willingness to sell excess capacity.

Pruitt noted that the sewer utility would need to follow the same procedures that other municipalities have when connecting to this sewer infrastructure. Boehm stated that the costs he provided do not include the cost of the physical connection to Mt. Pleasant's sewer interceptor. Pruitt noted that, if the sewer utility took steps to expand their treatment plant instead, they would need to demonstrate a 10% cost savings over the cost of connecting to Mt. Pleasant's interceptor. Hanson stated that this report would be included in the sewer utility's upcoming facilities plan, which is due in 2018 before the current wastewater permit with the Wisconsin Department of Natural Resources expires in 2019. He noted that the cost of this plan would be approximately \$50,000 to \$60,000. He added that this report would need to state whether the sewer utility planned to expand the existing plant or connect to Mt. Pleasant's interceptor. McMahon recommended that Hanson put together a planning guideline for this process.

***No formal action was taken by the Commission on this agenda item.***

Hansen recommended that the Sewer Utility District Commission temporarily recess their meeting to allow SEH to deliver the results of their water utility long-range feasibility and capacity study to the Water Utility District Commission.

***Motion (McMahon, Johnson) to temporarily recess the Sewer Utility District Commission meeting, MC.*** The meeting was temporarily recessed at 6:26 p.m.

The Sewer Utility District Commission returned from its temporary recess at 7:45 p.m.

### **Contested Case Stipulation Draft for the Wisconsin Pollutant Discharge Elimination System Permit Water Quality-Based Effluent Limitation for Phosphorus**

Pruitt stated that Paul Kent of Stafford Rosenbaum has been working on this issue on behalf of several municipalities to preserve their ability to challenge currently-established phosphorus limitations in the future. He noted that the Wisconsin Department of Natural Resources has indicated their willingness to accept this contested case stipulation.

***Motion (Johnson, McMahon) to authorize Paul Kent of Stafford Rosenbaum to work with the Wisconsin Department of Natural Resources on behalf of the Yorkville Sewer Utility District to finalize the Contested Case Stipulation for the Wisconsin Pollutant Discharge Elimination System Permit Water Quality-Based Effluent Limitation for Phosphorus, MC.***

### **Amendment #1 of the 2015 Sewer Utility Fund annual budget**

Hansen noted that this amendment would increase the 2015 budget for engineering expenses by \$30,000.00.

***Motion (Gruhn, Johnson) to approve Amendment #1 of the 2015 Sewer Utility Fund annual budget as presented, MC.***

## **Rescheduling the September 15, 2015 Sewer Utility District Commission meeting**

McKinney requested that this meeting be rescheduled due to vacation time he is taking in early September.

***Motion (Hansen, McMahon) to reschedule the September 15, 2015 Sewer Utility District Commission meeting to Tuesday, September 22, 2015, at 6:00 p.m., MC.***

## **Reports**

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That he is requesting authorization to send Nick Carriker to wastewater training in September at a cost of up to \$500.00, which would come from the sewer utility's education budget

***Motion (McMahon, Gruhn) to authorize the Sewer Utility District Manager to schedule wastewater training for Nick Carriker, MC.***

- That there was one minor residential sewer backup in July due to a lift station failure
- That a sewer cleaning crew will begin work on August 29
- That he will begin work shortly on the Wisconsin Department of Natural Resources' Capacity, Management, Operation and Maintenance Report, which is due in 2016

**Engineer's Report** – Madsen reported to the Commission on the following:

- That he has not begun work yet on cost estimates for connecting the sewer utility to other sewer utilities
- That he has contacted the Racine County Highway Department to investigate whether the high chloride concentrations in the sewer system originate from their facility located at 14200 Washington Avenue (STH 20). He noted that he was told that very little vehicle washing occurs at this facility
- That he would investigate whether the facility located at 1906 Grandview Parkway is responsible for discharging high concentrations of chlorides into the sewer system

**Clerk's Report** - McKinney noted that he had no information to report to the Commission.

## **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

## **Adjournment**

***Motion (McMahon, Gruhn) to adjourn, MC.*** The meeting was adjourned at 7:59 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, September 22, 2015, at 6:00 p.m.

Michael McKinney  
*Clerk-Treasurer*