

## MINUTES

**TOWN OF YORKVILLE  
SEWER UTILITY DISTRICT COMMISSION  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, DECEMBER 16, 2014**

### Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

### Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Thomas Johnson and Lawrence Robers. Also present were Engineer Mark Madsen, Sewer Utility District Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (McMahon, Johnson) to approve the November 18, 2014 Sewer Utility District Commission meeting minutes as submitted, Motion Carried (MC).*

### Approval of Financial Reports

*Motion (Gruhn, McMahon) to approve the November Sewer Utility District financial report as submitted, MC.*

### Approval of Sewer Utility District Invoices

*Motion (Johnson, Gruhn) to approve Sewer Utility District invoices in the amount of \$24,332.94, MC.*

### New and Unfinished Business – Discussion and possible action on all of the following:

#### Sewer service rate changes

Hanson and the Commission reviewed an updated list of proposed sewer rates for the Sewer Utility's commercial customers based upon the water usage of each customer. Hanson and the Commission also discussed the use of surcharges for customers that contribute high biochemical oxygen demand and total suspended solids loads into the system.

*No formal action was taken by the Sewer Utility District Commission on this agenda item.*

#### Short Elliott Hendrickson (SEH) agreement for a phosphorus minimization study

Hanson noted that this agreement would allow SEH to complete the phosphorus minimization study contract initially entered into with AECOM. He added that AECOM no longer has the necessary personnel to carry out the remainder of their contract.

***Motion (McMahon, Johnson) to approve the Short Elliott Hendrickson (SEH) agreement for a phosphorus minimization study as submitted, MC.***

#### **Amendment #2 of the 2014 Sewer Utility Fund annual budget**

McKinney provided a summary of proposed changes to the 2014 Sewer Utility Fund annual budget.

***Motion (McMahon, Gruhn) to approve Amendment #2 of the 2014 Sewer Utility Fund annual budget as submitted, MC.***

#### **Reports**

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- Electrical problems with the clarifier at the wastewater treatment plant
- Contact with a developer regarding the feasibility of providing sewer and water service to the property located at 14034 58<sup>th</sup> Road
- Recent contacts regarding the feasibility of providing water and sewer service to the property located at 2200 South Sylvania Avenue
- Town attorney's work on a sewer ordinance update
- Meeting with Milwaukee School of Engineering students regarding their phosphorus reduction project. Hanson added that these students will make a preliminary presentation on their findings on February 6, 2015.
- Preliminary report on findings from AECOM's wastewater treatment plant capacity analysis, including data on flows, loadings, biochemical oxygen demand and total suspended solids input, and inflow and infiltration into the wastewater collection system

**Engineer's Report** – Madsen provided an update to the Commission on complaints made by a subcontractor on the I-94/STH 20 reconstruction project regarding lack of payment for installation of a new wastewater transmission pipe under I-94. He noted that the subcontractor has been paid based upon the percentage of the overall project that has been completed rather than how much has been completed by the subcontractor on their portion of the project.

**Clerk's Report** - McKinney informed the Commission that sewer bills will be sent to customers at the end of December.

#### **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

#### **Adjournment**

***Motion (McMahon, Gruhn) to adjourn, MC.*** The meeting was adjourned at 7:17 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, January 20, 2015, at 6:30 p.m.

Michael McKinney  
*Clerk-Treasurer*