

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, OCTOBER 21, 2014**

Call to Order

Sewer Utility Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility Commission members were present: Peter Hansen, Sherry Gruhn and Thomas Johnson. Terrence McMahon and Lawrence Robers were absent. Also present were Sewer Utility Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, Johnson) to approve the September 16, 2014 Sewer Utility Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (Hansen, Gruhn) to approve the September Sewer Utility financial report as submitted, MC.

Approval of Sewer Utility Invoices

Motion (Gruhn, Johnson) to approve Sewer Utility invoices in the amount of \$15,184.26, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

2015 Sewer Utility Fund Annual Budget

Hanson presented the 2015 Sewer Utility Fund annual budget to the Commission and provided summaries of all proposed revenues and expenditures. The Commission reduced line item expenditures for inflow and infiltration investigation, treatment plant repainting and chloride reduction. The Commission discussed whether to increase sewer rates and whether to establish surcharges for high chemical generation by individual commercial and industrial customers. The Commission instructed Madsen and Hanson to create a proposed rate and surcharge structure for the Sewer Utility.

Motion (Gruhn, Johnson) to approve the 2015 Sewer Utility Fund annual budget as amended, MC.

Update on AECOM's Wastewater Treatment Plant Capacity Analysis – Phase I

Hanson noted that he provided the requested data and reports to AECOM for their analysis.

No formal action was taken by the Sewer Utility Commission on this agenda item.

Reports

Sewer Utility Manager's Report: Hanson reported to the Sewer Utility Commission on the following:

- Repairs made to the clarifier at the wastewater treatment plant
- A request sent to the Wisconsin Department of Natural Resources for reduction or elimination of the Sewer Utility's zinc testing requirements
- Recent contacts with a realtor and the Racine County Economic Development Corporation regarding the feasibility of providing water and sewer service to the property located at 2200 South Sylvania Avenue
- Upcoming maintenance projects at the wastewater treatment plant

Engineer's Report: Madsen noted that he had no information to report to the Sewer Utility Commission.

Clerk's Report: McKinney provided his report to the Sewer Utility Commission. He noted that he recently mailed notices to delinquent sewer utility customers informing them that their past due utility balances will be placed upon their property tax bills if they remain unpaid.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, Johnson) to adjourn, MC. The meeting was adjourned at 7:22 p.m. The next scheduled Sewer Utility Commission meeting is Tuesday, November 18, 2014, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer