

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, SEPTEMBER 16, 2014**

Call to Order

Sewer Utility Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Thomas Johnson. Lawrence Robers was absent. Also present were Sewer Utility Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the August 19, 2014 Sewer Utility Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (Gruhn, McMahon) to approve the August Sewer Utility financial report as submitted, MC.

Approval of Sewer Utility Invoices

Motion (McMahon, Johnson) to approve Sewer Utility invoices in the amount of \$15,583.71, MC.

New and Unfinished Business – Discussion and possible action on all of the following

Amendment #1 of 2014 Sewer Utility Annual Budget

Hanson provided a summary of the proposed changes to the 2014 Sewer Utility Fund annual budget.

Motion (McMahon, Johnson) to approve the proposed amendments to the 2014 Sewer Utility Fund annual budget as submitted, MC.

Reports

Sewer Utility Manager's Report: Hanson provided his report to the Sewer Utility Commission. He discussed the upcoming budget process, the phosphorus minimization report due to the Wisconsin Department of Natural Resources in February, and a change in the courier used by the Sewer Utility to transport sewer samples. He and the Commission

discussed an expansion of the area covered by the AECOM Sewer Utility feasibility study. The Commission opted to expand the boundaries of the study area south to include those properties along South Sylvania Avenue to the I-94/STH 11 interchange and chose to contract the western boundaries of the study area to exclude properties within the sewer service area that do not currently have access to sewer service. Hanson and the Commission also discussed the impacts of agriculture on phosphorus levels in surface water.

Engineer's Report: Madsen provided his report to the Sewer Utility Commission. He provided an update on the new sewer transmission pipe installed under I-94, noting that it was large enough to handle any discharge from the sewer treatment plant.

Clerk's Report: McKinney provided his report to the Sewer Utility Commission. He noted that sewer bills will be sent to customers at the end of September.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, Johnson) to adjourn, MC. The meeting was adjourned at 6:55 p.m. The next scheduled Sewer Utility Commission meeting is Tuesday, October 21, 2014, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer