

MINUTES

**TOWN OF YORKVILLE
SEWER COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
THURSDAY, JULY 17, 2014**

Call to Order

Sewer Commission President Peter Hansen called the meeting to order at 5:30 p.m.

Roll Call

The following Sewer Commission members were present: Peter Hansen, Terrence McMahon and Thomas Johnson. Sherry Gruhn and Lawrence Robers were absent. Also present were Sewer Utility Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Johnson) to approve the June 23, 2014 Sewer Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (Johnson, McMahon) to approve the June Sewer Utility financial report as submitted, MC.

Approval of Sewer Utility Invoices

Hanson noted that the Erickson's Landscape Supply invoice was for landscaping work completed at the sewer treatment plant.

Motion (Hansen, Johnson) to approve Sewer Utility invoices in the amount of \$13,439.13, MC.

New and Unfinished Business – Discussion and possible action on all of the following

AECOM Proposal for Engineering Services Related to the Town of Yorkville Wastewater Treatment Plant Capacity Analysis – Phase I

Hanson noted that this agreement authorizes AECOM to move forward with a study to evaluate the Sewer Utility's ability to modify and expand the existing sewer service area. He added that this phase of the study would also address the sustainability and viability of the existing sewer service area. He noted that the second phase of the study, if approved, would estimate potential costs to upgrade or expand existing infrastructure.

Motion (McMahon, Johnson) to accept the AECOM Proposal for Engineering Services related to the Town of Yorkville Wastewater Treatment Plant Capacity Analysis – Phase I, in the amount of \$14,925.00, MC.

Reports

Sewer Utility Manager's Report: Hanson provided his report to the Sewer Commission. He discussed the requests he has received regarding extension of sewer service to the Borzynski property at 2200 South Sylvania Avenue. He noted that the property is included in the Sewer Utility's user area but not within its service area. He added that the property owner could petition to be included within the Utility's service area but noted that this process may take up to a year to complete, as the Sewer Utility, Wisconsin Department of Natural Resources and Southeastern Wisconsin Regional Planning Commission all need to act upon the request. He recommended that the Commission consider instituting a moratorium on any changes to the Utility's service area boundaries until such time as the AECOM analysis is complete. The Commission requested that the next Sewer Commission meeting include an agenda item to act upon such a moratorium. Hansen noted that he would notify the Racine County Economic Development Corporation about the proposed moratorium.

Hanson noted that the Engineer has five businesses left to visit for this year's sewer sample collection cycle. He added that the Sewer Utility has passed all of its recent Biochemical Oxygen Demand and Total Suspended Solids tests. He noted that he has petitioned the Wisconsin Department of Natural Resources for a reduction in required zinc testing from twice a month to once a quarter, as the results of those tests do not indicate any elevated zinc levels in the sewer system. He added that the cost of having each test conducted is \$125.00.

Engineer's Report: The Engineer was not present to provide his report to the Sewer Commission.

Clerk's Report: McKinney noted that he had no information to report to the Sewer Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Johnson) to adjourn, MC. The meeting was adjourned at 5:45 p.m. The next scheduled Sewer Commission meeting is Tuesday, August 19, 2014, at 7:00 p.m.

Michael McKinney
Clerk-Treasurer