

MINUTES

**TOWN OF YORKVILLE
SEWER COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, FEBRUARY 18, 2014**

Call to Order

Sewer Commission President Peter Hansen called the meeting to order at 7:00 p.m.

Roll Call

The following Sewer Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Thomas Johnson. Lawrence Robers was excused. Also present were Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the January 21, 2014 Sewer Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (McMahon, Johnson) to approve the January Sewer Utility financial report as submitted, MC.

Approval of Sewer Utility Invoices

Motion (Gruhn, McMahon) to approve Sewer Utility invoices in the amount of \$21,895.10, MC.

New and Unfinished Business – Discussion and possible action on all of the following

Sewer service rate change update

Madsen and the Commission reviewed an updated list of proposed Residential Unit Equivalentents (RUE's) for the Sewer Utility's commercial customers. Madsen noted that the proposed changes, which take into account updated flow rates and biochemical oxygen demand (BOD) loads, would significantly reduce the number of total RUE's and commercial revenues for the Sewer Utility. The Commission discussed methods to maintain existing revenue levels for the Sewer Utility, including by adjusting the RUE calculation formula, by changing the quarterly charge per RUE for commercial and residential customers, and by instituting surcharges for customers that contribute high BOD, phosphorus or chloride loads to the system. The Commission also discussed a recommendation made by the Southeastern Wisconsin Regional Planning Commission (SEWRPC) that the Yorkville Sewer Utility be consolidated with a larger sewer utility system. The Commission requested that the March Sewer Commission agenda include an item related to this issue.

No formal action was taken by the Sewer Commission on this agenda item.

Correcting transfers in the 2013 Sewer Utility budget

McKinney noted that these amendments will correct line item expenditures in the 2013 Sewer Utility budget where the funds expended currently exceed the funds budgeted.

Motion (Hansen, McMahon) to approve the proposed amendments to the 2013 Sewer Utility budget, MC.

Rescheduling the April 15, 2014 Sewer Commission meeting

McKinney noted that the Town's annual meeting is scheduled for the same evening in April as the Sewer Commission meeting. The Sewer Commission chose to reschedule their meeting to begin at 7:00 p.m. on Monday, April 21, 2014.

No formal action was taken by the Sewer Commission on this agenda item.

Reports

Sewer Utility Manager's Report: The Sewer Utility Manager was not present for the meeting but provided a written report to the Sewer Commission.

Motion (McMahon, Johnson) to accept the Sewer Utility Manager's Report as submitted, MC.

Engineer's Report: Madsen noted that he had no information to report to the Commission.

Clerk's Report: McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

The Commission asked McKinney to investigate whether customers could pay their sewer bills through a direct transfer into the Sewer Utility's bank account.

Adjournment

Motion (Johnson, McMahon) to adjourn, MC. The meeting was adjourned at 7:21 p.m. The next scheduled Sewer Commission meeting is Tuesday, March 18, 2014, at 7:00 p.m.

Michael McKinney
Clerk-Treasurer