

MINUTES

**TOWN OF YORKVILLE
SEWER COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, JANUARY 21, 2014**

Call to Order

Sewer Commission President Peter Hansen called the meeting to order at 7:00 p.m.

Roll Call

The following Sewer Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon, Lawrence Robers and Thomas Johnson. Also present were Sewer Utility Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Robers) to approve the December 17, 2013 Sewer Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

The Commission questioned why the annual draw from savings was over \$100,000.00 more than originally budgeted. McKinney noted that this overdraw was the result of receiving significantly less in sewer user charges than originally budgeted.

Motion (Gruhn, Johnson) to approve the December Sewer Utility financial report as submitted, MC.

Approval of Sewer Utility Invoices

Hanson noted that the invoice payment to PATS Services included the cost of cleaning the Evans Lane lift station.

Motion (McMahon, Robers) to approve Sewer Utility invoices in the amount of \$19,443.75, MC.

Reports

Sewer Utility Manager's Report: Hanson provided his report to the Commission. He noted that the controls failed at the Evans Lane lift station and added that he contacted PATS Services to come and pump out the lift station. He noted that new controls are currently being installed at the Evans Lane lift station and added that new controls will also be installed at the Deer Haven lift station yet this week. He added that he plans to purchase new mobile phones this week that will be used with the new automated reporting system being installed at each lift station. He noted that he completed the annual sludge report, which shows that 110,000 gallons of sludge were pumped from the sewer treatment plant in 2013.

He informed the Commission that Tim Pruitt is currently working on a contract with MSOE for the project approved by the Commission last month. He noted that Madsen and AECOM are working on the annual phosphorus report, which is due at the end of March. Hanson added that he is currently working on the annual chloride report, which is also due at the end of March. He noted that he spoke to a representative from Spee Dee Packaging Machinery regarding the Sewer Utility's chloride reduction incentive program, which includes up to \$500.00 financial assistance per customer to be used towards the purchase of a water softener.

Engineer's Report: Madsen provided his report to the Commission. He noted that the clarifier at the sewer treatment plant had malfunctioned due to the cold but added that it has been repaired. He also noted that he plans to produce maps and spreadsheets that provide more data on the results of the biochemical oxygen demand, phosphorus, chloride and zinc testing done in 2013. He informed the Commission that he is also working on an update to the sanitary sewer user charge structure for commercial customers.

Clerk's Report: McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Robers, Johnson) to adjourn, MC. The meeting was adjourned at 7:22 p.m. The next scheduled Sewer Commission meeting is Tuesday, February 18, 2014, at 7:00 p.m.

Michael McKinney
Clerk-Treasurer