

## MINUTES

### TOWN OF YORKVILLE SEWER COMMISSION TOWN BOARD ROOM TUESDAY, NOVEMBER 19, 2013

#### Call to Order

Sewer Commission member Sherry Gruhn called the meeting to order at 7:00 p.m.

***Motion (McMahon, Robers) to appoint Gruhn as acting chair of the Sewer and Water Commission meetings in the Sewer and Water Commission President's absence, Motion Carried (MC).***

#### Roll Call

The following Sewer Commission members were present: Sherry Gruhn, Terrence McMahon and Lawrence Robers. Peter Hansen and Thomas Johnson were excused. Also present were Michael Willkomm representing Highlands PETRO Travel Store, Sewer Utility Manager Gary Hanson, Town Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

#### Approval of Minutes

***Motion (McMahon, Robers) to approve the October 15, 2013 Sewer Commission meeting minutes as submitted, MC.***

#### Financial Report

***Motion (Robers, McMahon) to approve the October Sewer Utility financial report as submitted, MC.***

#### Approval of Sewer Utility Invoices

***Motion (Gruhn, McMahon) to approve Sewer Utility invoices in the amount of \$20,902.23, MC.***

#### New and Unfinished Business – Discussion and possible action on all of the following

**Appeal of sewer service charges assessed against Truckers Lounge, aka Highlands PETRO Travel Store, 717 South Sylvania Avenue, Sturtevant**

Michael Willkomm, representing Highlands PETRO Travel Store, requested that the Sewer Commission review the sewer service charges assessed against his business, noting that his actual water usage is much lower than the estimated water usage on which the charge is based. Hanson noted that he and Madsen will review the current formula and identify potential changes to it, adding that any changes that may be made would probably not take effect until the second billing cycle in 2014. Willkomm asked whether a two-tiered billing system could be established wherein sewer customers are charged based upon whether they are supplied with municipal water service or supply their own water by well. He also

asked whether he could purchase the water meter installed by the water utility rather than pay the utility a quarterly fee for the equipment over time.

***No formal action was taken by the Sewer Commission on this agenda item.***

### **Project Noserus request for sewer delivery and pricing information**

The Commission discussed a request submitted by a consulting firm for water and sewer delivery and pricing information for an anonymous commercial proposal. The Commission requested that the Commission President contact the consulting firm to inform them that the Sewer Utility does not have the treatment capacity required to meet the needs of this proposed commercial development.

***No formal action was taken by the Sewer Commission on this agenda item.***

### **Chloride reduction at the Racine County Highway Department facility, 14200 Washington Avenue, Sturtevant**

Hanson noted that he and Madsen performed a smoke test at the site and were not able to identify any cross connections between the storm and sanitary sewer systems. He noted that the high chloride levels might be from salt that is washed into the sanitary sewer system. He added that he spoke to a representative of the Wisconsin Department of Natural Resources who would be willing to meet with Hanson and Racine County to discuss methods to resolve this issue.

***Motion (McMahon, Robers) to request that the Sewer Commission President arrange a meeting between the Town of Yorkville Sewer Utility, the Wisconsin Department of Natural Resources and Racine County Public Works to discuss methods to reduce chloride output from the Racine County Highway Department facility, 14200 Washington Avenue, Sturtevant, MC.***

### **Request to reduce existing Zinc limits**

Hanson noted that he has not been able to identify the source of the high zinc levels in the sewer system and plans to apply for a change to the zinc limits set by the Wisconsin Department of Natural Resources.

***No formal action was taken by the Sewer Commission on this agenda item.***

### **Replacement of lift station controls**

Hanson noted that he received a proposal from Starnet Technologies in the amount of \$20,900.00 for lift station control replacement, which includes the addition of floats and replacement of the alarm system. He also noted that he originally budgeted \$30,000.00 for the work. He added that he would need to look into buying a phone that would allow him to receive remote influent temperature and flow updates from the alarm system.

***Motion (McMahon, Robers) to approve the lift station control replacement proposal submitted by Starnet Technologies in the amount of \$20,900.00, MC.***

## Reports

**Sewer Utility Manager's Report:** Hanson provided his report to the Commission. He noted that Nick Carriker returned to work but remains on restricted duty. He added that fall maintenance was almost complete, as clarifier modifications were recently completed and maintenance on the bar screens was scheduled for this week.

**Engineer's Report:** Madsen provided his report to the Commission. He noted that the Wisconsin Department of Transportation informed him of plans to install a new manhole in the parking lot of the Citgo Auto Truck Plaza on South Sylvania Avenue and asked him whether they should replace the sanitary sewer line in that area as well. Hanson requested that the sanitary sewer line be replaced.

**Clerk's Report:** McKinney provided his report to the Commission. He noted that the past due balances of three residential sewer utility customers, totaling \$1,089.00, were added to their respective tax bills. He added that an unpaid special assessment of \$1,980.75 was also added to the tax bill of one commercial sewer utility customer. He noted that there are currently two commercial sewer utility customers with past due balances totaling \$5,280.00 and ten residential sewer utility customers with past due balances totaling \$1,200.00.

## Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

## Adjournment

***Motion (Gruhn, Robers) to adjourn, MC.*** The meeting was adjourned at 7:52 p.m. The next scheduled Sewer Commission meeting is Tuesday, December 17, 2013, at 7:00 p.m.

Michael McKinney  
*Clerk-Treasurer*