

MINUTES

**TOWN OF YORKVILLE
BOARD OF REVIEW
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
WEDNESDAY, JUNE 24, 2015**

Call to Order

Clerk-Treasurer Michael McKinney called the meeting to order at 6:00 p.m.

Roll Call

The following Board of Review members were present: Peter Hansen, Terrence McMahon and Barbara Geschke. Sherry Gruhn was absent. Also present were Dan McHugh, Assessor Jim Henke and Clerk-Treasurer Michael McKinney.

Appointment of a Chairperson

Motion (McMahon, Geschke) to appoint Peter Hansen as Chairperson of the 2015 Board of Review, Motion Carried (MC).

Appointment of a Vice-Chairperson

Motion (Geschke, Hansen) to appoint Terrence McMahon as Vice-Chairperson of the 2015 Board of Review, MC.

Approval of Minutes

Motion (McMahon, Geschke) to approve the June 25, 2014 and May 26, 2015 Board of Review meeting minutes as presented, MC.

Clerk's Report

Date Board of Review notices were published

McKinney noted that the 2015 Board of Review adjournment notice was posted and published on May 8, 2015, while the standard 2015 Board of Review notice was posted and published on June 5, 2015.

Date Assessment Roll was received and reviewed

McKinney noted that the assessment roll was received and reviewed on June 1, 2015.

Verification that at least one member of the Board of Review has met training requirements

McKinney noted that McMahon completed his Board of Review training on February 22, 2014, and added that Hansen and Geschke both completed their Board of Review training on March 15, 2014.

Verification of ordinance adoption providing for confidentiality of income and expense information provided to Assessor

McKinney noted that Section 2-234 of the Town of Yorkville Code of Ordinances provides for the confidentiality of income and expense information provided to the Assessor.

Assessor's Report

Open Book report and verification that Open Book changes are reflected in assessment roll

Henke noted that Open Book sessions were held on June 2 and 3, 2015. He noted that all Open Book changes are reflected in the assessment roll provided to the Board of Review this evening.

Level of assessment

Henke noted that the level of assessment is not determined until August 15. He added that the level of assessment in 2014 was 98.4%.

Date Assessor's affidavit was signed

Henke noted that the Assessor's Affidavit was signed this evening before the beginning of this Board of Review session.

Date assessment letters were sent to property owners

Henke noted that assessment letters were sent to personal property owners on May 15, 2015, and to real property owners on May 22, 2015.

Review objections received 48 hours in advance (if any)

No objections were received by the Board of Review.

Public appearances by objectors without 48-hour notice

No objectors appeared before the Board of Review without 48-hour notice.

Hearings – Public appearances by objectors

No objectors appeared before the Board of Review.

Deliberation and action on objections made to the Board of Review

As no objectors appeared before the Board of Review, no action was taken.

Clerk's report on how objectors will be notified of decisions

As no objectors appeared, notifications will not be necessary for the Board of Review.

Review, correct and accept assessment roll

Henke noted that the Town's assessment roll for non-manufacturing personal and real property stands at \$472,549,200 for 2015, an increase of \$12,917,600, or 2.81%, over 2014. He stated that assessed values for residential real property stands at \$257,628,800, an increase of approximately \$1.9 million, or 0.73%, over 2014. He noted that assessed values for commercial real property stands at \$159,955,700 for 2015, an increase of approximately \$5.9 million, or 3.86%, over 2014. He noted that non-manufacturing personal property values stand at \$20,625,700 for 2015, an increase of \$4,967,900, or approximately 32%, from 2014. He added that final real and personal property values for manufacturing properties would not be released until after the Wisconsin Department of Revenue issues their equalized value report in mid-August. He noted that he would provide the Town's Municipal Annual Assessment Report, which provides detailed information on the Town's assessment process, as soon as possible.

Motion (Geschke, McMahan) to accept the 2015 assessment roll as presented by the Assessor, MC.

Other statutory duties properly before the Board of Review

No other statutory duties were exercised by the Board of Review.

Adjournment

Motion (Geschke, McMahan) to adjourn the 2015 Board of Review, MC. The 2015 Board of Review was adjourned at 8:00 p.m.

Michael McKinney
Clerk-Treasurer